



# CENTRAL HEALTH

## **Our Vision**

Central Texas is a model healthy community.

## **Our Mission**

By caring for those who need it most, Central Health improves the health of our community.

## **Our Values**

Central Health will achieve excellence through:

*Stewardship* - We maintain public trust through fiscal discipline and open and transparent communication.

*Innovation* - We create solutions to improve healthcare access.

*Respect* - We honor our relationship with those we serve and those with whom we work.

*Collaboration* - We partner with others to improve the health of our community.

## **BUDGET AND FINANCE COMMITTEE MEETING**

**Monday, June 14, 2021, 5:00 p.m.**

**or immediately following the Special Called Board of Managers meeting  
via toll-free videoconference<sup>1</sup>**

Members of the public may observe and participate in the meeting by connecting to the Ring Central meeting link listed below (copy and paste into your web browser):

<https://meetings.ringcentral.com/j/1488289561?pwd=b0I1VkpKeTA5T1ZHbUY0Y3VNNS8rdz09>

Password: 854645

Members of the public may also listen and participate by telephone only:

Dial: (888) 501-0031

Meeting ID: 148 828 9561

Password: 854645

A member of the public who wishes to make comments during Public Communication must properly register with Central Health **no later than 3:30 p.m. on June 14, 2021**. Registration can be completed in one of two ways:

- Complete the virtual sign-in form at <https://www.centralhealth.net/meeting-sign-up/>, or
- Call 512-978-9190. Please leave a voice message with your full name and your request to comment via telephone at the meeting.

## **PUBLIC COMMUNICATION**

Central Health will conduct Public Communication in the same manner as it has been conducted at in-person meetings, including setting a fixed amount of time per person to speak and limiting Committee responses to public inquiries, if any, to statements of specific factual information or existing policy.

## **REGULAR AGENDA<sup>2</sup>**

1. Approve the minutes of the January 20, 2021 meeting of the Central Health Budget and Finance Committee. (*Action Item*)

2. Receive and discuss a presentation on the proposed Central Health Fiscal Year (FY) 2021 end-of-year estimates and FY 2022 Budget. (*Informational Item*)
3. Confirm the next regular Budget and Finance Committee meeting date, time, and location. (*Informational Item*)

Notes:

- <sup>1</sup> By Emergency Executive Order of the Governor, issued March 16, 2020, Central Health may hold a videoconference meeting with no Committee members present at a physical meeting location.
- <sup>2</sup> The Budget and Finance Committee may take items in an order that differs from the posted order and may consider any item posted on the agenda in a closed session if the item involves issues that require consideration in a closed session and the Committee announces that the item will be considered during a closed session.

A recording of this meeting will be made available to the public through the Central Health website ([www.centralhealth.net](http://www.centralhealth.net)) as soon as possible after the meeting.

A quorum of Central Health's Managers may convene to discuss matters on the Budget and Finance Committee agenda, and such quorum may take Board action on items consistent with the Board's bylaws and the limits of any posting on this agenda.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify Central Health at least two days in advance, so that appropriate arrangements can be made. Notice should be given to the Board Governance Manager by telephone at (512) 978-8049.

Cualquier persona con una discapacidad que planee asistir o ver esta reunión y requiera ayudas o servicios auxiliares debe notificar a Central Health con la mayor anticipación posible de la reunión, pero no menos de dos días de anticipación, para que se puedan hacer los arreglos apropiados. Se debe notificar al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049.

Consecutive interpretation services from Spanish to English are available during Public Communication or when public comment is invited. Please notify the Board Governance Manager by telephone at (512) 978-8049 if services are needed.

Servicios de interpretación consecutiva del español al inglés están disponibles durante la Comunicación Pública o cuando se le invita al público a comentar. Notifique al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049 si necesita servicios.



**CENTRAL  
HEALTH**

**BUDGET & FINANCE COMMITTEE MEETING**  
**June 14, 2021**

**AGENDA ITEM 1**

Approve the minutes of the January 20, 2020 meeting of the Central Health Budget and Finance Committee. (*Action Item*)

MINUTES OF MEETING – JANUARY 20, 2020  
CENTRAL HEALTH  
BUDGET AND FINANCE COMMITTEE

On Wednesday, January 20, 2020, a meeting of the Central Health Budget and Finance Committee convened in open session at 5:30 p.m. remotely by toll-free videoconference. Clerk for the meeting was Briana Yanes.

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**Committee members present via video and audio:** Chair Greenberg, Manager Bell, and Manager Zuniga

**Board members present via audio only:** Manager Valadez and Manager Museitif

**PUBLIC COMMUNICATION**

**Clerk’s Notes:** Public Communication began at 5:31 p.m, Anais Cruz introduced one speaker for Public Communication.

Members of the Board heard from: Ramon Rodriguez

**AGENDA**

1. **Approve the minutes of the December 16, 2020 meeting of the Central Health Budget and Finance Committee.**

**Clerk’s Notes:** Discussion on this item began at 5:32 p.m.

Manager Bell moved that the Committee approve the minutes of the December 16, 2020 meeting of the Central Health Budget and Finance Committee.

Manager Valadez seconded the motion.

Chair Greenberg	For
Manager Bell	For
Manager Zuniga	For

2. **Receive, discuss, and take appropriate action on a presentation of Central Health Fiscal Year 2020 financial audit.**

**Clerk’s Notes:** Discussion on this item began at 5:33 p.m. Ms. Lisa Owens, Deputy Chief Financial Officer, and Jimmy Romell with Maxwell, Locke and Ritter presented the Central Health Fiscal Year 2020 financial audit. The presentation included an overview of the audit report and the independent audit opinion, which was an unmodified opinion This is the best opinion that can be received. Mr. Romell also briefly went over some financial highlights, the governance letter, and internal controls. Ms. Owens advised that staff would be available for any questions between now and the final presentation at the Board of Managers meeting on January 27, 2021.

Manager Valadez moved that the Committee recommend that the Board accept the Central Health Fiscal Year 2020 financial audit as presented by Maxwell, Locke and Ritter.

Manager Bell seconded the motion.

Chair Greenberg	For
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Manager Bell For  
Manager Zuniga For

**3. Confirm the next regular Committee meeting date, time, and location.**

At 5:50 p.m. Manager Bell moved that meeting adjourn.

Manager Valadez seconded the motion.

Chair Greenberg For  
Manager Bell For  
Manager Zuniga For

The meeting was adjourned at 5:50 p.m.

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Sherri Greenberg, Chairperson  
Central Health Board of Managers

ATTESTED TO BY:

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Cynthia Valadez, Secretary  
Central Health Board of Managers



CENTRAL  
HEALTH

**BUDGET & FINANCE COMMITTEE MEETING**

**June 14, 2021**

**AGENDA ITEM 2**

Receive and discuss a presentation on the proposed Central Health Fiscal Year (FY) 2021 end-of-year estimates and FY 2022 Budget. (*Informational Item*)



AGENDA ITEM SUBMISSION FORM

This form is to provide a general overview of the agenda item in advance of posting for the Board meeting. Proposed motion language is a recommendation only and not final until the meeting and may be changed by the Board Manager making the motion. All information in this form is subject to the Public Information Act.

Agenda Item Meeting Date 06/14/2021

Who will present the agenda item? (Name, Title) Jeff Knodel, CFO Lisa Owens, Deputy CFO Lester Hannaher, Budget Analyst

General Item Description Receive and discuss a presentation on the proposed Central Health Fiscal Year 2021 year end estimates and Fiscal Year 2022 Budget.

Is this an informational or action item? Informational Item

Fiscal Impact FY2022 Budget

Recommended Motion (if needed – action item) N/A

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

- 1) Receive a presentation on the FY2021 year end estimates and proposed FY2022 Budget for Central Health.
2)
3)
4)
5)

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) Backup will be provided

Estimated time needed for presentation & questions? 30 minutes



CENTRAL HEALTH

Is closed session  
recommended?  
(Consult with  
attorneys.)

No

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Form Prepared  
By/Date Submitted:

Lester Hannaher – 6/7/21

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# Fiscal Year 2022 Proposed Budget

Central Health Budget & Finance Committee

June 14, 2021

Jeff Knodel, CFO

Lisa Owens, Deputy CFO

Lester Hannaher, Budget Analyst

# PROPOSED STRATEGIC PRIORITIES: FY 2022

## **Objective 1: Develop and execute health care delivery based on people and place**

- **Eastern Travis County Site expansions**
  - Hornsby Bend
  - Del Valle
  - Colony Park

## **Objective 3: Sustainable financial model for health care delivery**

- Ensure sustainable hospital service funding model that provides measurable timely access and high-quality care
- Ensure long term efficiency in land use
  - Brackenridge/Downtown Campus
  - Administration consolidation

## **Objective 2: Implement patient-focused and coordinated health care system**

Systems-Based Planning & Health Equity - Phase III and IV

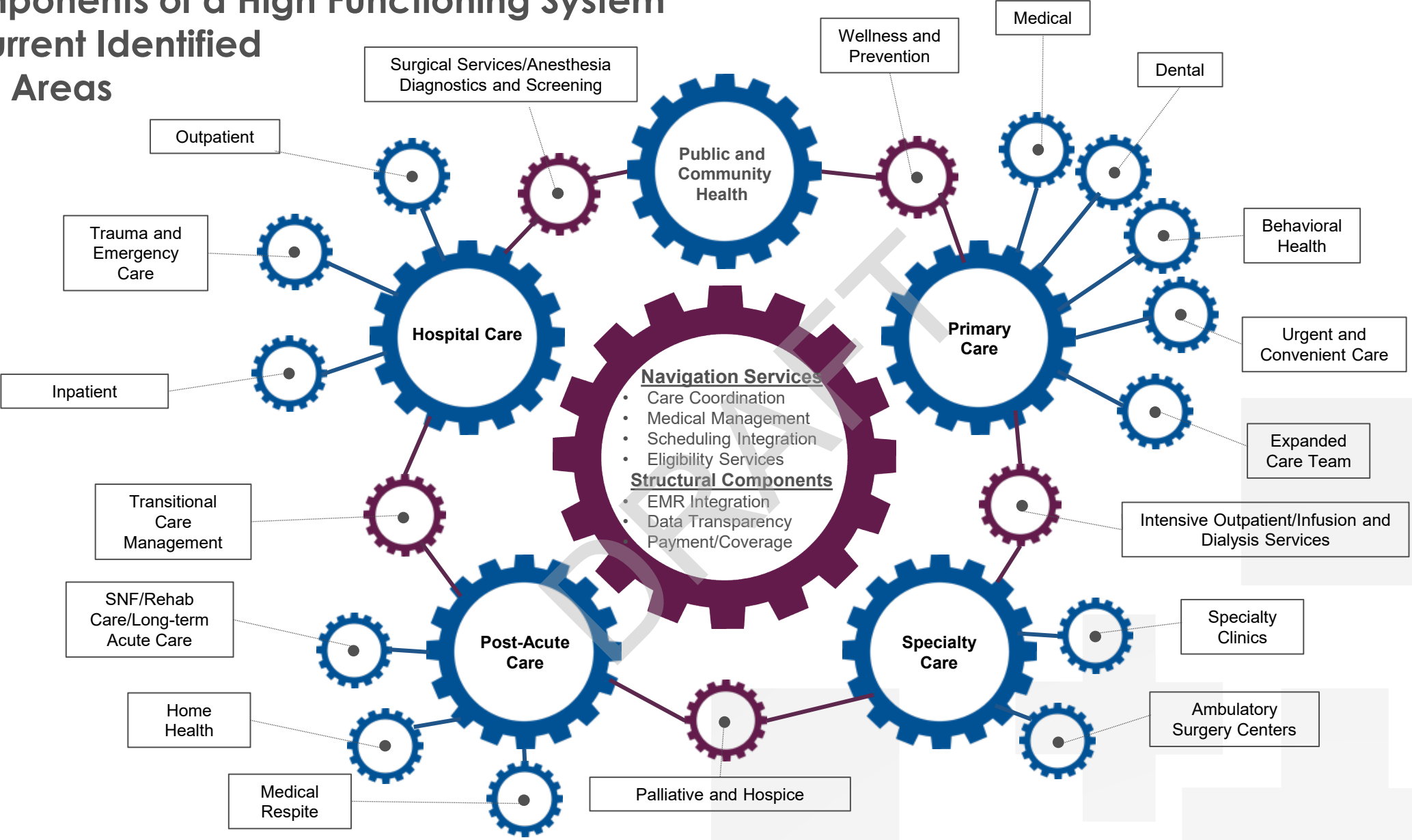
- Strategic services plan
- Operational implementation plan
- Operational financial plan

Systems-Based Planning & Health Equity - Immediate Service Delivery Focus Areas

- Specialty care access
- Health care for the homeless
- Behavioral health
- Substance use disorder
- Clinical and patient education
- Transitions of care



# Components of a High Functioning System & Current Identified Gap Areas



# FY2022 Highlights

## Increase in Property Tax Revenue

- Maintenance and Operations at 6% over the No New Revenue rate for strategic priorities and Debt Service rate for new debt issuance for board approved capital projects

## Investment in Healthcare Delivery Program

- Implement strategic priorities in healthcare services to support new initiatives and ongoing programs
- Increased investments in MAP and MAP Basic programs
- Do not anticipate funding a hospital payment model in FY2022
- Phasing out of the DSRIP program

## Investment in Operational Excellence and Staff



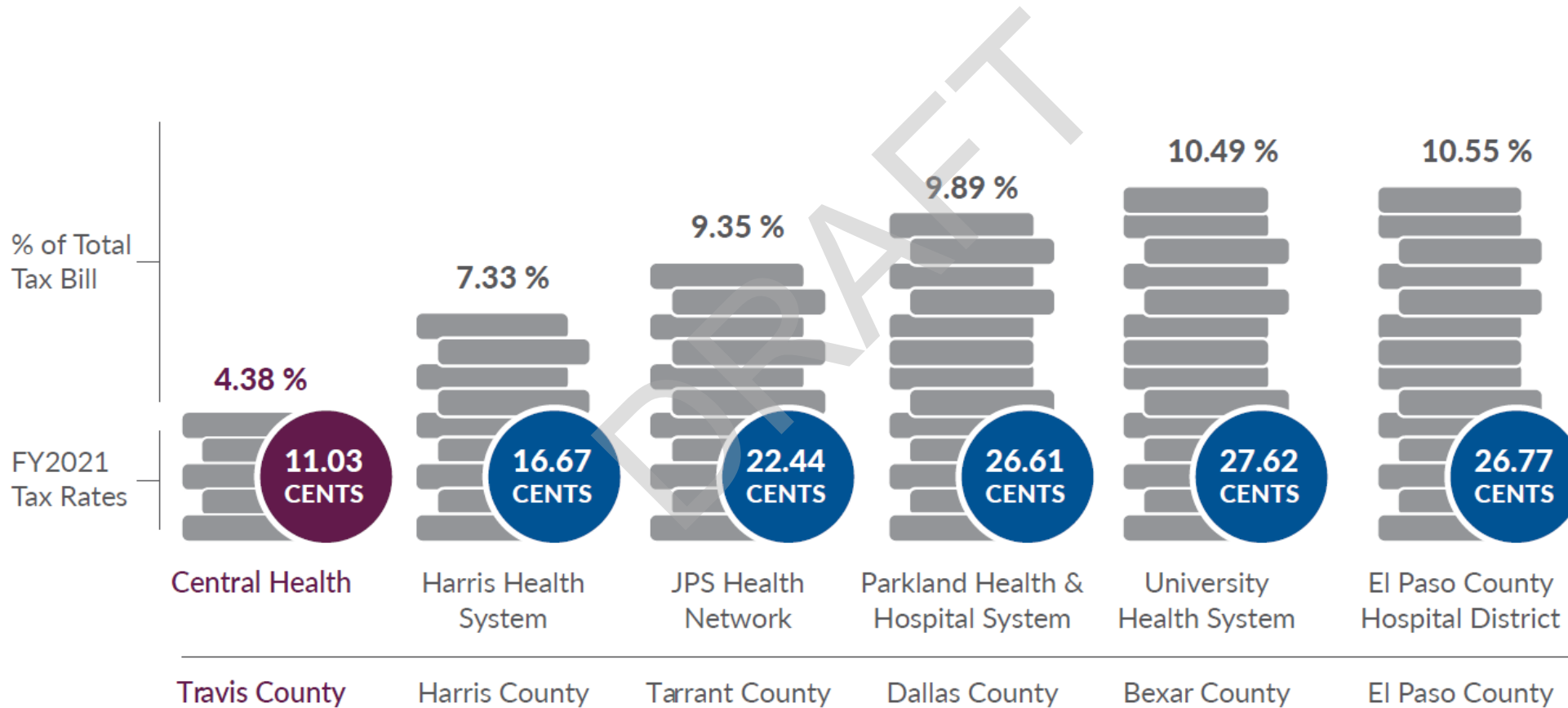
# FY2022 Highlights

## Business Planning and Staff Investments

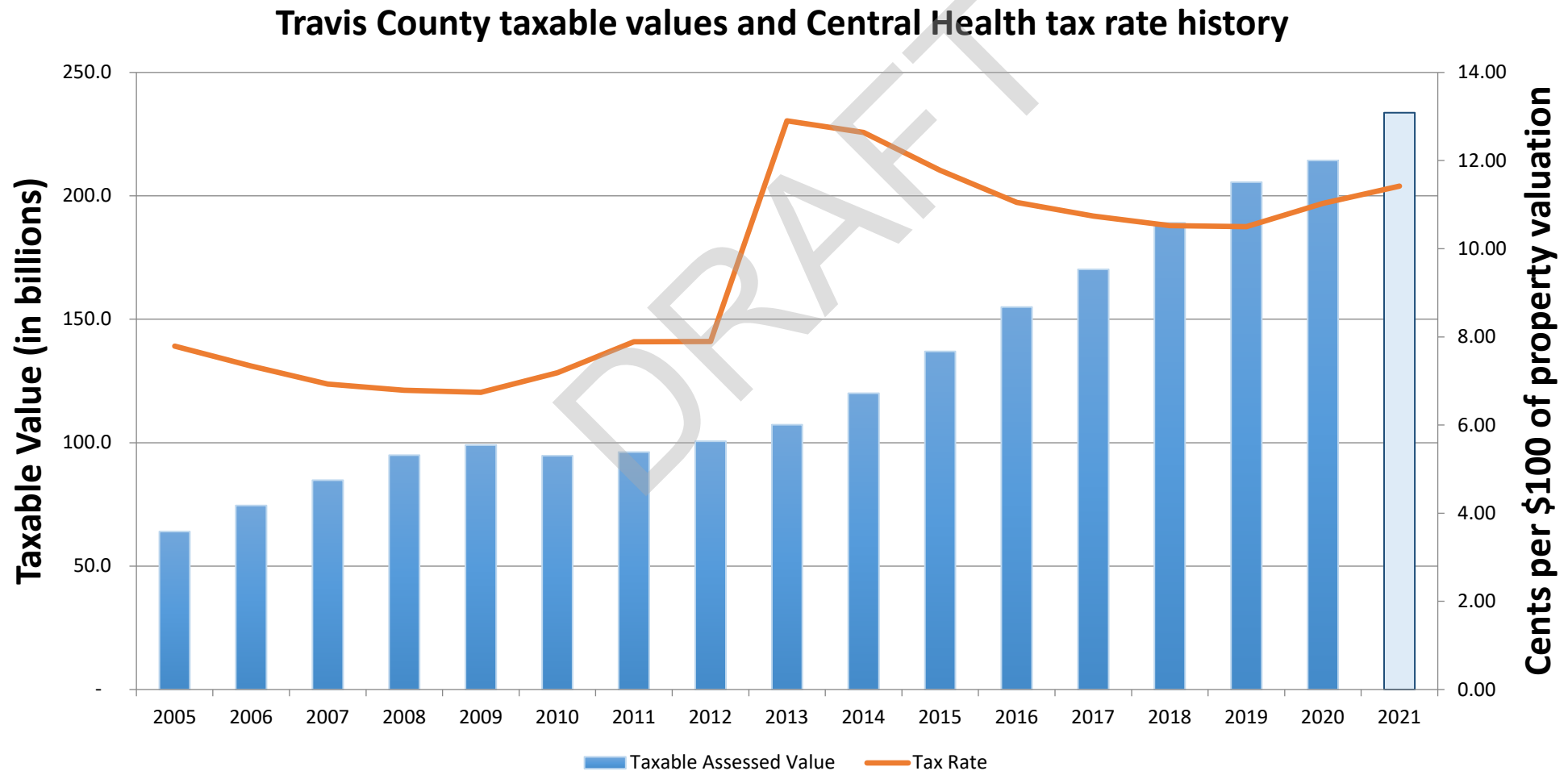
- Robust organizational business planning processes in place and used in FY2022 planning for new staff and initiatives
- 20 Business Cases presented to leadership team for review
- Healthcare Delivery:
  - Systems Based Planning Work - \$7.3M
  - Investment in staff support for Eligibility, Clinical Practice development and Joint Technology Team – 24 New FTE
- Administration:
  - HUB Program and DEI Program development
  - Investment in staff to support new healthcare initiatives and expanding services– 8 New FTE
- 5% Merit Increase included (excludes executive level)



# MAJOR TEXAS HOSPITAL DISTRICTS: FY 2021 TAX BURDEN COMPARISONS



# Taxable Values by Tax Year (in Billions)



# FY2022 Proposed Tax Rate

## 6.0% over M&O No New Revenue Rate

	FY20	FY21	FY22 Proposed
Average Taxable Homestead Value	\$347,655	\$355,379	\$386,341
Homestead Appreciation		2.2%	8.7%
Tax Rate	10.5573	11.0306	11.4226
M&O	10.4906	10.9717	11.1449
Debt Service	0.0667	0.0589	0.2777
Tax Bill	\$367.03	\$392.00	\$441.30
M&O	\$364.71	\$389.91	\$430.57
Debt Service	\$2.32	\$2.09	\$10.73
Annual Increase = \$49.30 (12.58%) (M&O=\$40.66 & Debt Service = \$8.64)			

Homestead Exemption	Over 65 Homestead Exemption	Disability Homestead Exemption
FY22 Proposed (A)	\$100,000	\$100,000
FY21 Approved	\$85,500	\$85,500
(A) Includes 20% the maximum allowable by state law (\$5,000 minimum)		





# Financial Risks

## Economic

- Economic Downturn
- High levels of inflation

## Regulatory

- Uncertainty of future supplemental program funding for uninsured
- Discontinuance of DSRIP program – no alternative funding programs
  - Transition of CCC healthcare costs
  - Maintaining successful levels of accomplishment
- Regulatory Actions – OIG audit of HHSC
- HIPPA and privacy

## Costs to provide necessary levels of healthcare

- Systems of Care funding of gaps in care
- Anticipated future direct funding of Hospital services
- Future Pandemic/Pandemic variants

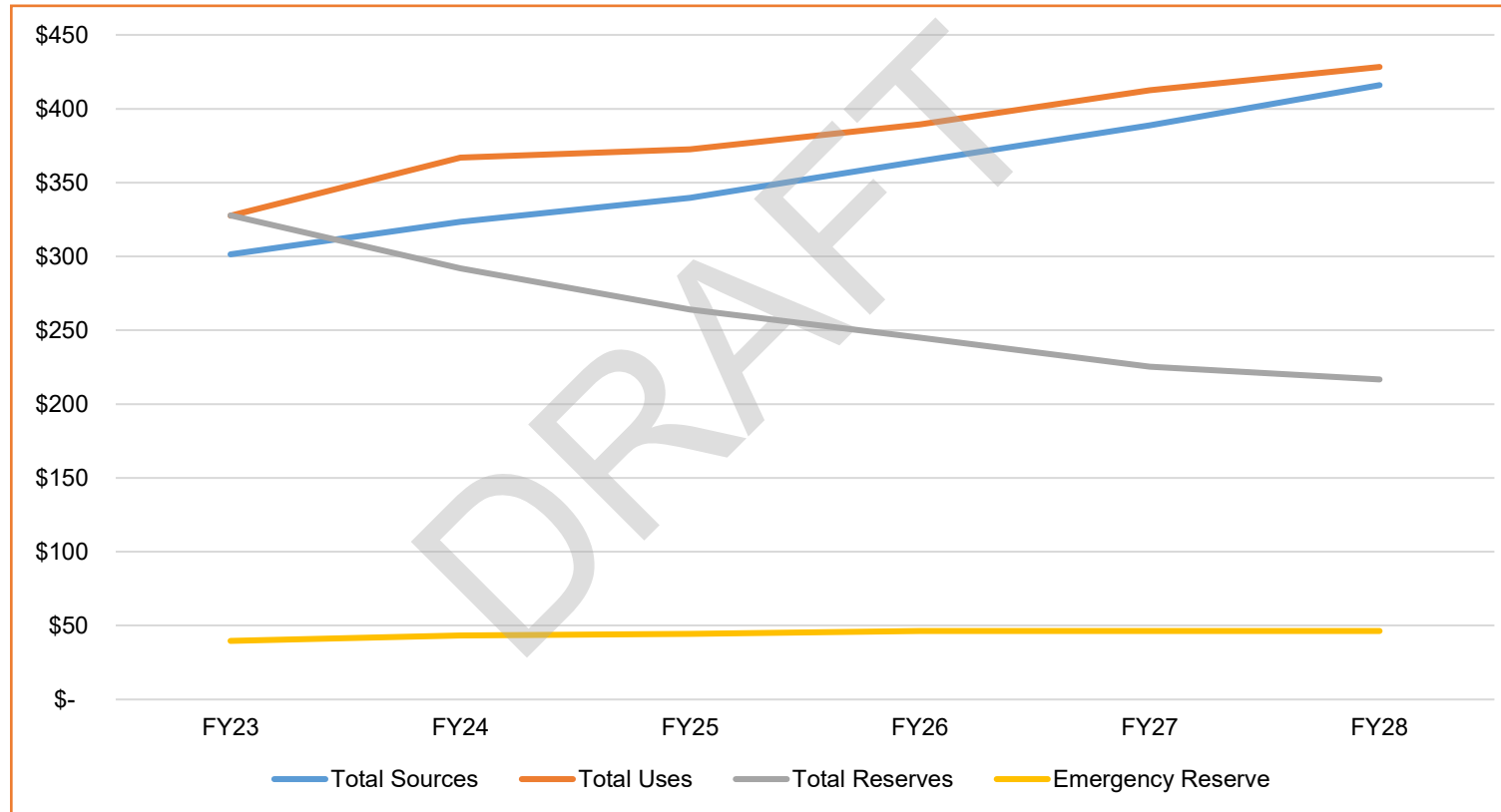
## Sendero

- Future risk-based capital requirements
- Cash flow requirements due to timing of ACA risk-adjustment payment



# 6-Year Forecast 6.0% over M&O No New Revenue Rate

\*updated June 2021

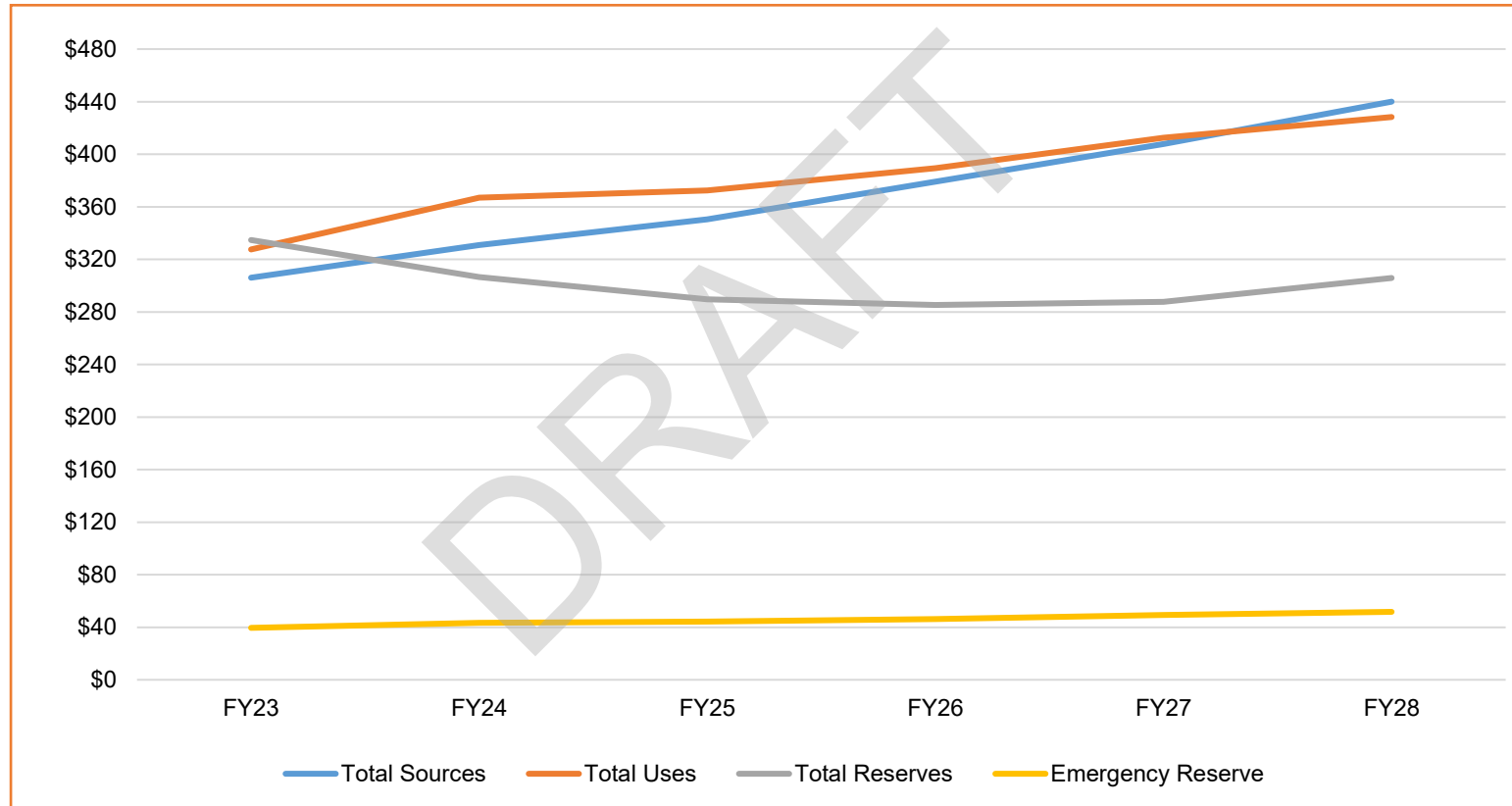


	FY23	FY24	FY25	FY26	FY27	FY28
Total Sources	\$ 301	\$ 323	\$ 340	\$ 364	\$ 389	\$ 416
Total Uses	\$ 327	\$ 367	\$ 373	\$ 390	\$ 413	\$ 429
Total Reserves	\$ 328	\$ 292	\$ 263	\$ 244	\$ 223	\$ 214
<b>Days of Cash on Hand</b>	<b>361</b>	<b>286</b>	<b>254</b>	<b>225</b>	<b>194</b>	<b>179</b>



# 6-Year Forecast 6.9% over M&O No New Revenue Rate

\*updated June 2021

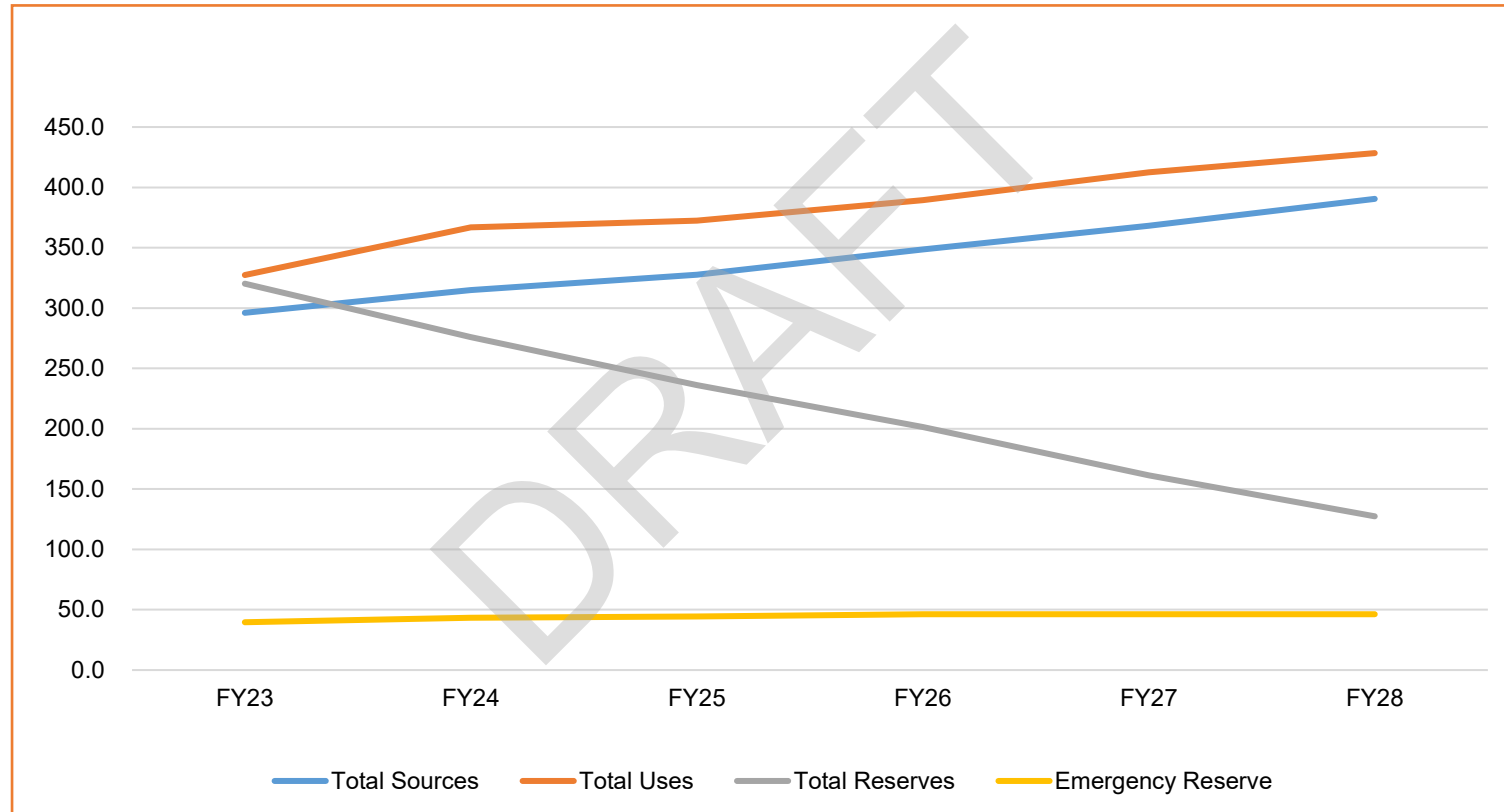


	FY23	FY24	FY25	FY26	FY27	FY28
Total Sources	\$ 306	\$ 331	\$ 351	\$ 379	\$ 408	\$ 440
Total Uses	\$ 327	\$ 367	\$ 373	\$ 390	\$ 413	\$ 429
Total Reserves	\$ 335	\$ 306	\$ 289	\$ 284	\$ 286	\$ 303
<b>Days of Cash on Hand</b>	<b>368</b>	<b>300</b>	<b>279</b>	<b>262</b>	<b>249</b>	<b>254</b>



# 6-Year Forecast 5.0% over M&O No New Revenue Rate

\*updated June 2021



	FY23	FY24	FY25	FY26	FY27	FY28
Total Sources	296.1	315.0	327.8	348.6	368.4	390.6
Total Uses	327.4	367.3	373.0	390.1	413.4	429.5
Total Reserves	320.5	276.0	235.6	200.2	159.2	124.3
<b>Days of Cash on Hand</b>	<b>352</b>	<b>270</b>	<b>227</b>	<b>185</b>	<b>139</b>	<b>104</b>



# Central Health FY 2022 Proposed Budget

## Attachment A – Sources and Uses with FY2021 Year End Estimate

DESCRIPTION	FY 2021 APPROVED BUDGET	FY 2021 YEAR END ESTIMATE	FY 2022 PROPOSED BUDGET	Variance
<b>TAX RATE</b>	<b>0.110306</b>	<b>0.110306</b>	<b>0.114226</b>	<b>0.003920</b>
<b>SOURCES</b>				
Property Taxes	234,057,519	236,057,000	264,320,981	30,263,462
Lease Revenue	12,909,866	11,750,402	13,422,399	512,533
Tobacco Litigation Settlement	2,800,000	3,500,000	3,000,000	200,000
Other	1,720,000	1,020,000	3,000,000	1,280,000
Subtotal Revenue	<b>251,487,385</b>	<b>252,327,402</b>	<b>283,743,380</b>	<b>32,255,995</b>
Contingency Reserve Carryforward	115,856,728	136,179,000	226,521,399	110,664,671
<b>Total Sources</b>	<b>367,344,113</b>	<b>388,506,402</b>	<b>510,264,779</b>	<b>142,920,666</b>
<b>USES</b>				
Healthcare Delivery	353,858,895	150,724,533	494,843,857	140,984,963
Administration	11,399,403	9,360,470	13,250,069	1,850,666
Tax Collection	2,085,816	1,900,000	2,170,853	85,037
<b>Total Uses</b>	<b>367,344,113</b>	<b>161,985,003</b>	<b>510,264,779</b>	<b>142,920,666</b>
<b>RESERVES</b>				
Contingency Reserve		226,521,399		-
Emergency Reserve	38,719,836	38,719,836	38,719,836	-
<b>Total Reserves</b>	<b>38,719,836</b>	<b>265,241,235</b>	<b>38,719,836</b>	<b>-</b>



# Central Health FY 2022 Proposed Budget

## FY2021 Year End Estimate

Uses of Funds	FY21 Budget	FY21 Year End Estimate	Variance
<b>Healthcare Services</b>			
Inter-Governmental Transfers (IGTs)	23,528,000	24,895,997	1,367,997
Primary Care	56,935,000	43,000,000	(13,935,000)
Specialty Care, incld Dental & Behavioral Health	15,598,856	7,600,000	(7,998,856)
Pharmacy	13,250,000	9,500,000	(3,750,000)
Post Acute Care	5,400,000	-	(5,400,000)
All Other Healthcare Services	4,279,864	3,319,990	(959,874)
Hospital and Specialty Services & Incentives	59,700,000	-	(59,700,000)
ACA Premium Assist, Education, Enrollment	12,160,674	12,101,320	(59,354)
Healthcare Facilities and Campus Redevelopment	6,097,472	5,868,430	(229,042)
Healthcare Delivery Operating Costs	29,473,029	20,558,796	(8,914,233)
Debt, Reserves and Transfers	40,372,000	23,880,000	(16,492,000)
Contingency Reserve	87,064,000	-	(87,064,000)
<b>Total Healthcare Delivery</b>	<b>353,858,895</b>	<b>150,724,533</b>	<b>(203,134,362)</b>
Administration	11,399,403	9,360,470	(2,038,933)
Tax Collection Expenses	2,085,816	1,900,000	(185,816)
<b>Total Uses</b>	<b>367,344,113</b>	<b>161,985,003</b>	<b>(205,359,111)</b>



# Central Health FY 2022 Proposed Budget

## Attachment B – Uses of Funds Details

DESCRIPTION	FY 2021 APPROVED BUDGET	FY 2022 PROPOSED BUDGET 06/14/2021	Variance
<b>HEALTH CARE DELIVERY</b>			
<b>Intergovernmental transfers:</b>			
IGT - CCC DSRIP	23,528,575	15,509,298	(8,019,277)
<b>Total Intergovernmental Transfers</b>	<b>23,528,575</b>	<b>15,509,298</b>	<b>(8,019,277)</b>
<b>Healthcare Services</b>			
Primary Care: Medical, Dental, & Behavioral Health	56,935,000	59,465,000	2,530,000
Specialty Care: including Specialty Dental	12,565,000	15,775,000	3,210,000
Specialty Care: Behavioral Health	1,883,856	1,383,856	(500,000)
Post Acute Care	5,400,000	2,150,000	(3,250,000)
Pharmacy	13,250,000	14,250,000	1,000,000
Hospital & Specialty Services	57,000,000	-	(57,000,000)
Hospital Performance Incentive	2,700,000	-	(2,700,000)
Reproductive and Sexual Health	1,150,000	1,150,000	-
Healthcare Services - PSH/PFS Payment	600,000	-	(600,000)
MAP Eligibility Enhancements Reserve	-	2,000,000	2,000,000
Integrated Care Collaboration (ICC)	719,990	687,035	(32,955)
Community Health Care Initiatives Fund	875,000	875,000	-
Primary & Specialty Care Reserves	2,000,000	4,050,000	2,050,000
<b>Total Healthcare Services</b>	<b>155,078,846</b>	<b>101,785,891</b>	<b>(53,292,955)</b>



# Central Health FY 2022 Proposed Budget

## Attachment B – Uses of Funds Details

DESCRIPTION	FY 2021 APPROVED BUDGET	FY 2022 PROPOSED BUDGET 06/14/2021	Variance
<b>HEALTH CARE DELIVERY</b>			
<b>Healthcare Operations &amp; Support</b>			
ACA Healthcare Premium Assistance Programs	11,559,354	13,049,983	1,490,629
ACA Education and Enrollment	601,320	583,000	(18,320)
Healthcare Facilities and Campus Redevelopment	5,156,629	5,303,564	146,934
UT land lease for teaching hospital	940,843	981,231	40,388
Salary and Benefits	15,021,176	19,529,372	4,508,196
Legal	332,000	339,000	7,000
Consulting	1,085,500	840,000	(245,500)
Other professional services	7,065,656	6,785,398	(280,258)
Marketing, Community Relations & Engagement	839,990	1,082,274	242,284
Leases, security & maintenance	1,774,296	1,947,000	172,704
Insurance and Risk Management	-	142,000	142,000
Phones, computer equipment & utilities	2,449,460	3,293,473	844,013
Printing, copying, postage & signage	334,522	384,056	49,534
Travel, training and professional development	276,607	280,966	4,360
Other operating expenses	293,822	39,741	(254,081)
Health Care Capital Line of Credit	1,091,773	1,091,773	-
<b>Total Healthcare Operations</b>	<b>48,822,947</b>	<b>55,672,830</b>	<b>6,849,883</b>





# Central Health FY 2022 Proposed Budget

## Attachment B – Uses of Funds Details

DESCRIPTION	FY 2021 APPROVED BUDGET	FY 2022 PROPOSED BUDGET 06/14/2021	Variance
<b>HEALTH CARE DELIVERY</b>			
<b>Reserves, appropriated uses &amp; transfers:</b>			
Transfer to capital reserve	34,100,000	4,300,000	(29,800,000)
Transfer to emergency reserve	-	-	-
Transfer to Hospital Services Reserve	4,000,000	-	(4,000,000)
Sendero risk-based capital	-	-	-
Contingency reserve appropriation	87,064,169	311,090,727	224,026,558
<b>Total Reserves, appropriated uses &amp; transfers</b>	<b>125,164,169</b>	<b>315,390,727</b>	<b>190,226,558</b>
<b>Debt service:</b>			
Debt service - principal retirement	1,180,000	4,083,335	2,903,335
Debt service - interest	84,357	2,401,776	2,317,419
<b>Total Debt Service</b>	<b>1,264,357</b>	<b>6,485,111</b>	<b>5,220,754</b>



# Central Health FY 2022 Proposed Budget

## Attachment B – Uses of Funds Details

DESCRIPTION	FY 2021 APPROVED BUDGET	FY 2022 PROPOSED BUDGET 06/14/2021	Variance
<b>ADMINISTRATION</b>			
Salary and Benefits	5,561,651	7,054,581	1,492,931
Legal	1,497,136	1,456,636	(40,500)
Consulting	1,259,570	1,341,120	81,550
Investment Services (Travis County)	115,500	115,000	(500)
Benefits & Payroll administrative services	185,337	168,243	(17,094)
Other professional services	1,257,450	929,787	(327,663)
Marketing, Community Relations & Engagement	182,350	209,958	27,608
Leases, security & maintenance	244,940	274,250	29,310
Insurance & Risk Management	150,000	375,000	225,000
Phones, computer equipment & utilities	135,449	401,716	266,267
Printing, copying, postage & signage	85,245	60,745	(24,500)
Travel, training and professional development	222,282	370,789	148,507
Other operating expenses	502,494	492,244	(10,250)
<b>Total Administration</b>	<b>11,399,403</b>	<b>13,250,069</b>	<b>1,850,666</b>
<b>TAX COLLECTION</b>			
Appraisal District Svcs	1,123,128	1,179,284	56,156
Tax Collection Expense	962,688	991,569	28,881
<b>Total Tax Collection</b>	<b>2,085,816</b>	<b>2,170,853</b>	<b>85,037</b>
<b>TOTAL USES</b>	<b>367,344,113</b>	<b>510,264,779</b>	<b>142,920,666</b>



# FY2022 Budget Calendar

- ✓ April 28 Central Health Board of Managers  
*(FY 2022 Central Health 5 Year Forecast)*
- ✓ May 12 Central Health Strategic Planning Committee Meeting  
*(FY 2022 Strategic Priorities)*
- ✓ May 26 Central Health Board of Managers Meeting  
*(FY 2022 Central Health Capital Budget and Forecast)*
- ✓ June 14 Central Health Board of Managers Meeting  
*(FY 2022 Central Health Proposed Budget)*
- June 17 Community Conversation
- June 30 Central Health Board of Managers Meeting  
*(FY2022 Central Health Proposed Budget)*
- Aug. 9\* Central Health Board of Managers Meeting  
*(FY2022 Central Health Proposed Budget and tax rate)*



# FY2022 Budget Calendar

- Aug. 25 Central Health Board of Managers Meeting  
*(FY2020 Central Health Proposed Budget and Tax Rate)*
- Aug. 26 Community Conversation  
*(FY2022 Proposed Budget)*
- Sept. 2\* Central Health Public Hearing  
*(FY2022 Central Health Proposed Budget and Tax Rate)*
- Sept. 9\* Central Health Board of Managers Meeting  
*(FY2022 Central Health Budget and Tax Rate Adopted; CCC Budget Approval)*
- Sept. 21\* Travis County Commissioners Court  
*(FY2022 Central Health Budget and Tax Rate Adopted)*



# Questions?

DRAFT



**CENTRAL  
HEALTH**

**BUDGET & FINANCE COMMITTEE MEETING**

**June 14, 2021**

**AGENDA ITEM 3**

Confirm the next regular Budget and Finance Committee meeting date, time, and location.  
*(Informational Item)*