



CENTRAL HEALTH

Our Vision

Central Texas is a model healthy community.

Our Mission

By caring for those who need it most, Central Health improves the health of our community.

Our Values

Central Health will achieve excellence through:

Stewardship - We maintain public trust through fiscal discipline and open and transparent communication.

Innovation - We create solutions to improve healthcare access.

Right by All - By being open, anti-racist, equity-minded, and respectful in discourse, we honor those around us and do right by all people.

Collaboration - We partner with others to improve the health of our community.

AD HOC APPOINTMENTS COMMITTEE MEETING

Monday, July 24, 2023, 4:00 p.m.

Videoconference meeting¹

A quorum of the Committee and the presiding officer will be present at:

Central Health Administrative Offices
1111 E. Cesar Chavez St.
Austin, Texas 78702
Board Room

Members of the public may attend the meeting at the address above, or observe and participate in the meeting by connecting to the Zoom meeting link listed below (copy and paste into your web browser):

<https://us06web.zoom.us/j/84398443232?pwd=Tm1iUUkrVGRDanBiZ3dsVGVVJdCtjQT09>

Meeting ID: 843 9844 3232

Passcode: 407092

Members of the public may also listen and participate by telephone at:

Dial: (346) 248 7799

Meeting ID: 843 9844 3232

Passcode: 407092

The Committee may meet via videoconference with a quorum present in person and will allow public participation via videoconference and telephone as allowed under the Open Meetings Act. Although a quorum of the Committee will be physically present at the location posted in the meeting notice, we strongly encourage all members of the public to observe the meeting virtually and participate in public comment, if desired, through the virtual meeting link or telephone number listed on each meeting notice.

Members of the public who attend in person should conduct a self-assessment before coming to the building to ensure they do not have a high temperature or any symptoms of COVID-19. Anyone who is symptomatic and/or has a fever should contact their healthcare provider for further instructions. Symptomatic members of the public can still participate, if desired, through the virtual meeting link or telephone number listed on each meeting notice. Resources related to COVID-19 can be found at the following link <https://www.austintexas.gov/covid19>.

A member of the public who wishes to make comments virtually during Public Communication for the Committee meeting must properly register with Central Health **no later than 2:30 p.m. on July 24, 2023** Registration can be completed in one of three ways:

- Complete the virtual sign-in form at <https://www.centralhealth.net/meeting-sign-up/>;
- Call 512-978-9190. Please leave a voice message with your full name and your request to comment via telephone at the meeting; with the name of the meeting at which you wish to speak; or
- Sign-in at the front desk on the day of the meeting, prior to the start of the meeting.

Individuals who register to speak on the website or by telephone will receive a confirmation email and/or phone call by staff with instructions on how to join the meeting and participate in public communication.

PUBLIC COMMUNICATION

Public Communication rules for Central Health Board and Committee meetings include setting a fixed amount of time per person to speak and limiting Committee responses to public inquiries, if any, to statements of specific factual information or existing policy.

REGULAR AGENDA²

1. Discuss and take appropriate action on determining criteria for a timeline to be used by the Appointments Committee to solicit, evaluate, and recommend candidates for appointment to outside boards and committees. (*Action Item*)
2. Discuss and take appropriate action on steps to be followed by the Committee in evaluating candidates for appointments, including:
 - a. Recruitment of candidates,
 - b. Evaluation of written applications using set criteria for vetting candidates,
 - c. Interview process and development of questions,
 - d. Procedure for recommending a single finalist for consideration by the full Board of Managers, and
 - e. Notification of successful and non-selected candidates. (*Action Item*)
3. Confirm the next regular Ad Hoc Appointments Committee meeting date, time, and location. (*Informational Item*)

Notes:

¹ This meeting may include one member of the Ad Hoc Appointments Committee participating by videoconference. It is the intent of the presiding officer to be physically present and preside over the meeting at Central Health Administrative Offices, 1111 E. Cesar Chavez St., Austin, TX 78702, Board Room. This meeting location will be open to the public during the open portions of the meeting, and any member participating by videoconference shall be both visible and audible to the public whenever the member is speaking. **Members of the public are strongly encouraged to participate remotely through the toll-free videoconference link or telephone number provided.**

² The Ad Hoc Appointments Committee may take items in an order that differs from the posted order and may consider any item posted on the agenda in a closed session if the item involves issues that require

consideration in a closed session and the Committee announces that the item will be considered during a closed session. A quorum of Central Health's Board of Managers may convene or participate via videoconference to discuss matters on the Committee agenda. However, Board members who are not Committee members will not vote on any Committee agenda items, nor will any full Board action be taken.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify Central Health at least two days in advance, so that appropriate arrangements can be made. Notice should be given to the Board Governance Manager by telephone at (512) 978-8049.

Cualquier persona con una discapacidad que planea asistir o ver esta reunión y requiera ayudas o servicios auxiliares debe notificar a Central Health con la mayor anticipación posible de la reunión, pero no menos de dos días de anticipación, para que se puedan hacer los arreglos apropiados. Se debe notificar al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049.

Consecutive interpretation services from Spanish to English are available during Public Communication or when public comment is invited. Please notify the Board Governance Manager by telephone at (512) 978-8049 if services are needed.

Servicios de interpretación consecutiva del español al inglés están disponibles durante la Comunicación Pública o cuando se le invita al público a comentar. Notifique al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049 si necesita servicios.

Central Health Board of Managers Shared Commitments **Agreed adopted on June 30, 2021**

Whereas, the Board of Managers of Central Health has come together as a governing body to ensure the Vision of Central Health: Central Texas is a model health Community;

Whereas, the Board of Managers of Central Health bring this vision into reality by enacting the mission of caring for those who need it most and thereby improving the health of our community;

Whereas, the Board of Managers of Central Health achieves excellence toward this vision and mission through the stated values of Stewardship, Innovation, Respect, and Collaboration;

Whereas, the Board of Managers of Central Health further known as we in this document understand that systemic racism is the root of health inequities that emerge from a history of racism in Texas including Travis County that contributes to the social determinants of health that play a primary role in producing inequitable health outcomes;

Whereas, as an organization, Central Health is anti-racist and committed to a diverse and inclusive culture that seeks equity and social justice in the pursuit of its mission:

1. We Commit to informing all of our actions as Board Managers with the understanding that we are accountable to recognizing and to interrupting systems of oppression. This includes understanding the power structure in the United States, and Texas, and Travis County, that advantages certain community members and has historically disadvantaged other community members based on the color of their skin, race, ethnicity, language, and/or other characteristics. We further understand that to disrupt this power structure and the health inequities it produces, we must collaborate to collectively respond to the lived realities of all ethnicities, races, and identities disadvantaged within this system and all historically oppressed identities and communities disadvantaged within this system. We Commit to understanding that when disadvantaged communities compete against each other, we all lose in this system, and the only way forward is to work together for the benefit of all oppressed communities collectively.
2. We Commit to a model of Generative Leadership which requires us to understand and practice collaboration and accountability demonstrated by following our agreed upon meeting procedures and ensuring all members have the opportunity for comparable speaking time. We further Commit to intentionality prior to speaking including: considering: what is the goal of what I

want to share; is this the right time to share it; and is this in keeping with our collective goal for this particular moment within this particular meeting?

3. We Commit to Generative Conflict which includes engaging in disagreements and differences in perspective in a way that deepens relationships and trust by expanding knowledge and understanding of each other, including expecting our ideas to be expanded and enriched by learning and engaging with other Board Manager ideas, choosing curiosity over competition of ideas, and anchoring our conversations in our common purpose.
4. We Commit to practicing emotional intelligence as leaders which includes being aware of our own emotions and reactions and managing them, as well as being aware of our impact on others and managing this impact for the collective good when we are in our role as Board Managers.
5. We Commit to being aware of our own privileges and advantages in the sociopolitical and economic structure of the United States, Texas, and Travis County to use these for the benefit of interrupting inequities across historically disadvantaged identities.
6. We Commit to preventing the commission of microaggressions through the awareness of the history and oppression of diverse identities and communities. To this end, we Commit to strive to learn the historical context informing the lived realities of all historically oppressed identities and communities, and to use this to prevent use of language and commission of actions that can be harmful given these histories.
7. If we inadvertently commit a microaggression, we strive to immediately become aware on our own of the harm we have caused. If another Board Manager generously helps us become aware of a microaggression we have committed we welcome the support in our learning and growing process as a leader and immediately express appreciation for having made us aware, own the mistake we have made, acknowledge the impact of the harm we have caused, and engage repair through apology and the articulation of what we will do to avoid the repetition of such harm in the future.
8. If we observe one of our fellow Board Managers commit a microaggression, we Commit to calling them in by letting them know in a respectful and kind manner of the mistake that has been made.
9. We understand that many of us, as survivors of historically oppressed identities and communities, carry internalized narratives of oppression, and we can inadvertently express these oppressions against others in ways that cause harm and we Commit to the same process identified in 7 and 8 to engage repair and return to generative collaborative processes.
10. We understand that even without the history of oppression potentiating the weight of harm, expressions of prejudice and rudeness can also cause harm to our shared aims, and we Commit to the same process identified in 7 and 8 to engage repair and return to generative collaborative processes.

11. We Commit to using our Racial and Social Justice Framework (next page) for decision-making as we work together for the collective good of our communities as we eradicate health inequities and create a model healthy community.
12. We understand that we are entrusted with a vital responsibility for our communities and are accountable stewards for the time and resources available to our Board of Managers. We understand that these commitments are entered into to ensure responsible stewardship of this time and resources through generative collaborative processes to reach our vision and mission and we agree that if we do not follow any one of these commitments we welcome our Board Manager colleagues to bring this to our attention through the agreed upon process reflected here and when this occurs, we commit to immediately acknowledging the mistake and engaging in a repair and correction process as indicated in these commitments so that our work to dismantle systemic racism and resulting barriers and achieve health equity can move forward.

Be it adopted that the above agreements will be honored and acted upon by each Board Manager as of 6/30/2021 and henceforth forward as indicated by signature below.

Board Manager Signature

Date

Board Manager Printed Name

Calling In and Repairing Harm

Calling In after Harm in Groups with Shared Values and Aims Stance

Hey, this thing you said/did hurt some folks or could hurt some folks.

A) Here's why that can be hurtful or,

B) Please do some research to learn the history of why that's hurtful.

Implied message: I know you are good and are on this journey with us and we are all going to make mistakes as we unlearn things.

Calling In after Harm in Groups with Shared Values and Aims Sample Language

- I know it wasn't your intention, but what you just said minimizes the horror of _____ e.g. the history of racism, enslavement, the holocaust, etc.
- I know it wasn't your intention but what you just said has the impact of implying that _____ are not competent or as intelligent as others.
- What you just said suggests that _____ people don't belong.
- That phrase has been identified as being disrespectful and painful to _____ people and it's important that we not use it.
- Oh, I have also used that term, but I have now learned that when we use it we are leaving out people who _____ or we are implying that _____ and the word people are learning to use now is _____.
- The term used now by people living with that identity is _____.

Repairing Harm after Microaggressions, Mistakes, and expressions of Prejudice

- Own / Name it
- Recognize the Impact
- Apologize (Do not share context or explanations)
- Make any amends that are possible
- State what you are going to do to learn and do better in the future.

Sample Language: Thank you so much for letting me know. You are right, I used this term or said that phrase and realize that it has the impact of minimizing the experience of _____ or implying that _____. I am deeply sorry and will practice learning the correct language and will research and learn more about this to ensure that I do not make this mistake and cause this harm in the future.

RACIAL and SOCIAL JUSTICE FRAMEWORK

Values and Anti-Racism/Anti-Oppression

- Is this consistent with our values?
- Are we taking steps so we cannot predict outcomes by race and other systemically disadvantaged characteristics?

Intentional and Accountable Storytelling

- What data are we using and has it been disaggregated by race? What is the source of the data? Who is it making visible and invisible? Whose experience is being centralized and whose is being marginalized in the data? Does the way we are using the data reflect the complexity of the issues and reflect the issues accurately?
- What are the stories and narratives we are telling? What is the purpose? Who is interpreting the meaning? Who's it meant for? Who's impacted and how?
- Are we refusing to be ahistorical? Are we fully considering history and the impacts of the historical context?

Power Analysis

- What are the power dynamics in this situation? What are the intersecting spheres of oppression at work in this situation?
- What are the cultural norms of white supremacy at work in this situation?
- Who would benefit and who would be harmed by this action/decision?
- Does this interrupt/disrupt or collude with/reinforce oppressive systems/power structures?
- If this is attempting a solution, where are we locating the problem?
- Does the solution/strategy we are proposing change the system or the individual?
- Who are we asking to change and why?

Relationships

- Who is in the room and who isn't and why? Who is sharing and who is not and why?
- Whose perspective is represented/who is left out? And who is doing the representing? Who do we believe, who do we find credible? Why? Why not?
- Whose experience is being centralized and whose experience is being marginalized? Who is gazing and who is being gazed upon?
- Are we boldly leading toward our racial justice aim by building a broad coalition of support?
- Are we operating from a similar/shared understanding of anti-racism work? Do we have a shared anti-racist understanding of where the problem is located and a shared anti-racist theory of change to generate a solution? Have we agreed upon a shared goal?



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CENTRAL HEALTH BOARD OF MANAGERS AD HOC BOARD APPOINTMENTS COMMITTEE

June 26, 2023

AGENDA ITEM 1

Discuss and take appropriate action on determining criteria for a timeline to be used by the Appointments Committee to solicit, evaluate, and recommend candidates for appointment to outside boards and committees. (*Action Item*)



AGENDA ITEM SUBMISSION FORM

This form is to provide a general overview of the agenda item in advance of posting for the Board meeting. Proposed motion language is a recommendation only and not final until the meeting and may be changed by the Board Manager making the motion. All information in this form is subject to the Public Information Act.

Agenda Item Meeting Date July 24, 2023

Who will present the agenda item? (Name, Title) Chair Martin

General Item Description Discuss and take appropriate action on determining criteria and timelines for the Ad Hoc Appointments Committee (Appointments Committee) to solicit, evaluate, and recommend candidates for appointment to outside boards and committees.

Is this an informational or action item? Action Item

Fiscal Impact N/A

Recommended Motion (if needed – action item) Approve criteria and timelines to be used by the Appointments Committee to solicit, evaluate, and recommend candidates for appointment to outside boards and committees, allowing for modifications by the Committee to address unique circumstances.

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

- 1) Standard criteria is needed for the development of diverse candidate pools and screening and assessment of candidate qualifications.
- 2) Consideration should be given to the needs identified by the designated spokesperson of the organization for which the appointee will serve.

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) Memo from September 2022

Estimated time needed for presentation & questions? 30 minutes

Is closed session recommended? (Consult with attorneys.) N/A

Form Prepared By/Date Submitted: Briana Yanes/ July 21, 2023



MEMORANDUM

To: Central Health Board of Managers
From: Mike Geeslin, President & CEO
Cc: Perla Cavazos
Date: September 2, 2022
Re: Considerations for Board Appointments by the Central Health Board of Managers

Overview: This memo outlines items for consideration when screening and selecting candidates to fill board positions appointed by the Central Health Board of Managers. The recommended uses of these considerations are through questions and conversations when vetting candidates. A potential candidate cannot be expected to know everything, but the Board can assess through dialogue whether there is capacity to be aware, understand, and apply the following considerations. Names for potential candidates will be provided at future meetings under appropriate agenda postings.

Details:

Items for consideration include (bold-face type are considered the most important):

- **Financial, fiscal, and operational impacts of decision-making, including downstream effects on Central Health's mission, Health Care Equity Plan and serving marginalized communities, and taxpayer and public funding sources and investments**
- **Commitment to regular and frequent communication among appointed board members of the different organizations and the Central Health Board leadership and executive-level management**
- **Commitment to support adherence to Affiliation Agreements in all respects, including Central Health-reserved decision making or joint approvals**
- **Commitment to Diversity, Equity, and Inclusion**
- Sources of funds at the federal, state, and local levels to fulfill obligations to marginalized or lessor-resourced peoples in Travis County, and how those sources advance a high-functioning health system
- Central Health's leadership role in developing a high-functioning health system
- The importance of community health needs assessments, including that completed by Central Health that focuses on gaps in the health care system for the low-income population that necessitate collaboration among partners and marshaling assets



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CENTRAL HEALTH BOARD OF MANAGERS AD HOC APPOINTMENTS COMMITTEE

June 26, 2023

AGENDA ITEM 2

Discuss and take appropriate action on steps to be followed by the Committee in evaluating candidates for appointments, including:

- a. Recruitment of candidates,
- b. Evaluation of written applications using set criteria for vetting candidates,
- c. Interview process and development of questions,
- d. Procedure for recommending a single finalist for consideration by the full Board of Managers, and
- e. Notification of successful and non-selected candidates. (*Action Item*)



AGENDA ITEM SUBMISSION FORM

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Agenda Item Meeting Date July 24, 2023

Who will present the agenda item? (Name, Title) Chair Martin

Discuss and take appropriate action on steps to be followed by the Committee in evaluating candidates for appointments, including:

- a. Recruitment of candidates,
- b. Evaluation of written applications using established criteria for vetting candidates,
- c. Interview process and development of questions,
- d. Procedure for recommending a sole finalist for consideration by the full Board of Managers, and
- e. Notification of successful and non-selected candidates.

General Item Description _____

Is this an informational or action item? Action

Fiscal Impact N/A

Recommended Motion (if needed – action item) Approve steps to be followed by the Ad Hoc Appointments Committee (Appointments Committee) in evaluating candidates for appointments, allowing for modification by the Appointments Committee for unique circumstances.

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

1) The Appointments Committee should be inclusive in recruitment and aligned with the population served by Central Health.

2) Consideration should be given to the needs identified by the designated spokesperson of the organization for which the appointee will serve.

3) The Appointments Committee will conduct evaluations themselves if the pool of applicants is at or below a certain number, but above that the Central Health staff will be asked to assist in assessing candidates for purposes of the Appointments Committee’s objective to attain a manageable number of candidates for evaluation and interviews.

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) List of outside board appointments.



CENTRAL HEALTH

Estimated time needed for presentation & questions?

30 minutes

Is closed session recommended? (Consult with attorneys.)

No

Form Prepared By/Date Submitted:

Briana Yanes and David Duncan/ July 21, 2023

Central Health Outside Organization - CH BOM Approved

	Name	CH Role	Term	Meets	Authorities	Assigned
	Integral Care Board of Trustees	CH is one of 3 governing agencies	2 years	Monthly	CH Appoints 3 members	Guadalupe Zamora, Hal Katz, Patrica Young Brown
	Capital Area Council of Governments	General Assembly Member	2 years	2 X a year	Associate Member per the bylaws	Cynthia Valadez
	Capital City Innovation	Named Member	Term of Position	Quarterly	Appoint a delegate	Mike Geeslin/Stephanie McDonald
	CommUnityCare Board of Directors	Appointing body	2 years	Monthly	2 appointees	Tom Coopwood, Sedora Jefferson
	Regional Affordability Committee	One Appointee	Term of Office	Every other month	Created by Ordinance	Amit Motwani
	Tobacco Settlement Permanent Trust Fund Admin	Nominating entity	6 years	Annually	Nominate to Travis County Commissioners Court	Stephanie McDonald
	Sendero Board	Sole Member	2 years after initial first year	Monthly	7 appointees	Betty DeLargy, Amit Motwani, Jeff Knodel, Juan Garza, Molly Hahn, Jerold McDonald, McKenzie Frazier Ex officio members: Mike Geeslin and Charles Bell
	Compliance Officer	Position	Term of Position	NA		McKenzie Frazier

Board of Directors Roster

<p>Seat 1 Barbara A. Brooks-Shirley (C)* Minister, Self-Employed Initial Appointment: 01/20/2010 Current Term Expires: 01/31/2024</p>	<p>Seat 2 Debra K. Locklear (C)* Massage Therapist, Self-Employed Initial Appointment: 04/20/2011 Current Term Expires: 01/31/2024</p>
<p>Seat 3 – Vacant as of 04/26/2023 Name: Title: Initial Appointment: Current Term Expires: 01/31/2024</p>	<p>Seat 4 Claudia D. Williams (C)* Substitute Teacher Initial Appointment: 06/25/2014 Current Term Expires: 01/31/2024</p>
<p>Seat 5 Dr. Thomas B. Coopwood, Chair (C)* (CHA)*** Surgeon - Retired Initial Appointment: 01/27/2016 Current Term Expires: 01/31/2025</p>	<p>Seat 6 Karen Siles (NC)** Software Engineer, IBM Initial Appointment: 03/25/2017 Current Term Expires: 01/31/2025</p>
<p>Seat 7 Steven Garrett (NC)** Attorney – Labor & Employment Law Initial Appointment: 10/26/2021 Current Term Expires: 01/31/2025</p>	<p>Seat 8 Guy P. Swenson, Vice-Chair (C)* Retired Initial Appointment: 01/22/2019 Current Term Expires: 01/31/2025</p>
<p>Seat 9 Sedora Jefferson *(NC) (CHA)*** Attorney Initial Appointment: 01/25/20213 Current Term Expires: 01/31/2025</p>	<p>Seat 10 – Vacant as of 02/01/2023 Name: Title: Initial Appointment: Current Term Expires: 01/31/2025</p>
<p>Seat 11 Isaac Sanchez (C)* Retired – Hotel Management Initial Appointment: 09/27/2022 Current Term Expires: 01/31/2024</p>	<p>Seat 12 Carlos M. Gormaz (C)* Executive Director, Hands Anonymous Project Initial Appointment: 11/17/2020 Current Term Expires: 01/31/2024</p>
<p>Seat 13 Kimberly J. Johnson, Secretary (C)* Retired Initial Appointment: 03/23/2021 Current Term Expires: 01/31/2025</p>	<p>Seat 14 Dr. Bradley Price, Treasurer (NC)* Retired – OB GYN Initial Appointment: 05/24/2022 Current Term Expires: 01/31/2024</p>

*(C) = Consumer, **(NC) = Non-Consumer

***(CHA) = Central Health Appointee

Integral Care Board Roster

<u>NAME</u>	<u>INITIAL START DATE</u>	<u>TERM ENDS</u>	<u>APPOINTING AUTHORITY</u>
TRISH YOUNG BROWN (Chair)	09/01/2020	09/30/23	CENTRAL HEALTH COUNTY
EMMITT HAYES (Vice Chair)	09/01/2017	09/30/23	COUNTY
DEBORAH SMITH (Secretary/Treasurer)	09/01/2021	09/30/23	COUNTY
H. ED CALAHAN	09/01/2018	09/30/24	COUNTY
SARAH CHURCHILL LLAMAS	09/01/2017	09/30/23	CITY
HAL KATZ	09/01/2010	09/30/24	CENTRAL HEALTH
ANN KITCHEN	09/01/2022	09/30/25	CITY
LUANNE SOUTHERN	09/01/2017	09/30/23	CITY
GUADALUPE ZAMORA	09/01/2014	09/30/24	CENTRAL HEALTH
SHERIFF SALLY HERNANDEZ	09/01/2019	N/A	N/A
<i>DAVID EVANS</i> <i>Chief Executive Officer</i>			



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CENTRAL HEALTH BOARD OF MANAGERS AD HOC APPOINTMENTS COMMITTEE

June 26, 2023

AGENDA ITEM 3

Confirm the next regular Ad Hoc Appointments Committee meeting date, time, and location. (*Informational Item*)