



## **Central Health Advisory Committee**

### **PURPOSE**

Community member input and feedback on health care needs and ideal locations for health care services ensures that Central Health's decisions are well informed and include the local perspective. The purpose of the Advisory Committee is to provide an opportunity for community and stakeholder input to Central Health and partners for recommendations on optimal locations for health centers, health services and programs for Travis County residents.

The benefit of working collaboratively is to fill a health care void in the rural regions in Eastern Travis County. This will build and strengthen the relationship between Central Health and the residents. Central Health will clearly communicate its mission, vision, value of services and commitment to the Advisory Committee and will engage in robust discussions, listen to their needs, and respond with appropriate and concise solutions. Transparency is key to building trust and respect between committee members, as well as between the committee and Central Health.

### **ROLES AND RESPONSIBILITIES**

The advisory committee will focus on potential health care center locations and services needed. The committee may be asked to discuss more specific topics on strategies, operations, communications and outreach to maximize the utilization of the health center.

Some key topics of discussion with the advisory committee for efficiency and effectiveness may include, but are not limited to:

- Optimal locations for permanent and/or temporary health care facilities
- Scope of health care services needed, thinking broadly about the issues that impact health and the disparities that affect the target population (individuals with incomes at or below 200% of the Federal Poverty Guidelines); including incorporating cultural and community-based services to ensure residents have access to effective programs and prevention services
- Hours of operation for optimum access to residents
- Barriers to accessing the services and locations
- Effective ways to notify the community of the new services and facilities
- Policy matters affecting health of Eastern Travis County residents

Advisory Committee members will collaborate with and garner support from community members. This dialogue with community members and stakeholders will help shape the

framework for future strategic planning of health care expansion.

The advisory committee could continue on as new initiatives are brought forward to keep advancing the health of the community and its relationship with Central Health.

### **MEMBERSHIP**

The Advisory Committee will be comprised of community partners, community residents and stakeholders.

Preference will be given to individuals who reside in the area, who utilize services, and how they may have networks of peers from whom to gather information and to whom we could disseminate information. Land owners, renters, business owners, local independent school district families and staff, and city or county regional elected officials would also be of great benefit to have on the advisory committee.

Central Health requests Advisory Committee members to commit and participate for a period of 18 to 24 months. Advisory Committee members should attend 80 percent of all meetings, where possible; and actively participate in discussions and exercises.

### **FREQUENCY**

The Advisory Committee shall meet monthly and the duration of such meetings will range from one to two hours depending on the agenda. Advisory Committees may be held at the Central Health office, 1111 E. Cesar Chavez and/or a location within the community as space is available. Meetings will follow an agenda that will be sent out several days in advance.

### **RECORD KEEPING**

The Advisory Committee records will be made available to the Central Health Board of Managers and Central Health staff, as appropriate. The recommendations will provide guidance on business process governance that may involve approvals, setting standards and priorities and/or to improve strategies. A recap of the meeting will be provided to Advisory Committee members subsequently to provide updates and capture any pending action or agenda items for future meetings.

### **CONFIDENTIALITY**

Meetings should provide a safe space to share ideas and discuss pros and cons on given topics. There could be opportunities for break-out discussions between smaller groups in addition to the large group discussions. At times, there may be presentations or guest speakers scheduled for the advisory committee. Advisory Committee members will have a process to influence the decisions of Central Health and partners around service locations and scope of services. Central Health and partners will weigh data, community feedback, and availability of resources to determine service locations and scope of services. Members shall not speak on behalf of the organization to the press or media.