



## How to join a RingCentral Meeting

Central Health Board of Managers Meeting, March 25, 2020

RingCentral Meetings is a Cloud Video Conferencing service that gives you the power of video conferencing as part of your complete business communications solution. You can join a meeting via different options.

**Join the Board of Managers Meeting at 5:30 p.m. on March 25, 2020 from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1499273238>**

You will be guided through free software download and installation process which may require several minutes, so it's recommended anyone wishing to participate join at least 10 minutes prior to the start of the meeting.

Because of the increased burden on global telecommunications infrastructure it's possible you will not be able to connect. Please continue trying until you are successful. We apologize for any potential inconvenience; at this time, we are doing everything possible to mitigate any potential problems.

### **Manually enter the Meeting ID using a computer or mobile device**

1. Go to <https://meetings.ringcentral.com/join>.
2. Enter the Video Meeting ID or Personal Link Name in the field provided.
3. Click Join.

### **Dial In using a cellular or landline telephone**

This option is best for those who only wish to listen to the meeting and not participate. Two-way communication is available but is less effective than using a computer or mobile device, as described above.

1. Call 888-501-0031 toll-free and enter meeting ID number 149 927 3238 when prompted.
2. Please mute your phone as soon as you are connected.
3. If you wish to address the board, please wait until instructed to speak by the board clerk.