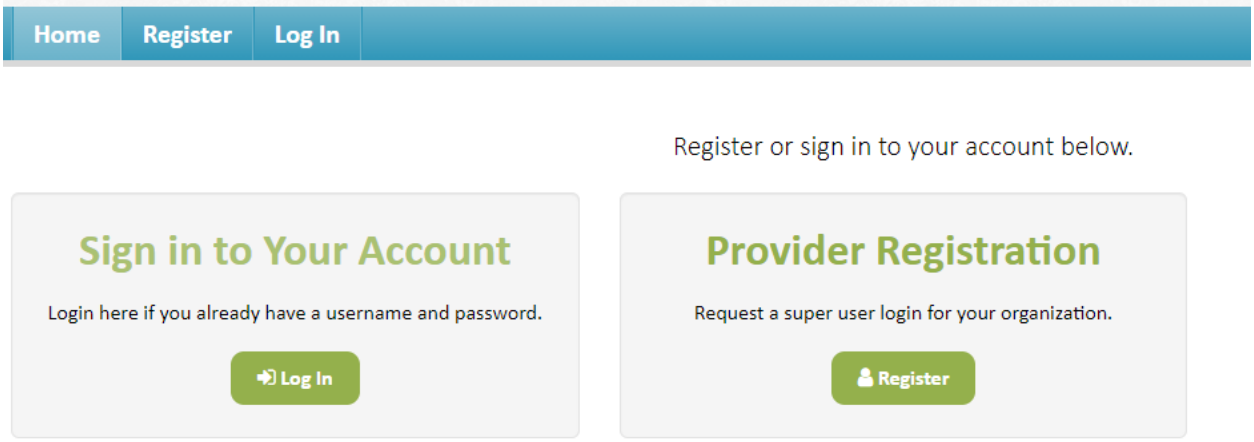
MediView Provider Portal

Provider Log In Instructions

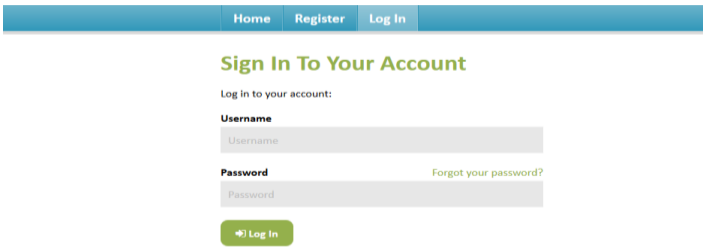
Provider Portal can be accessed at https://ccc.mediview.net/

Click on **Log In** in the **Sign in to Your Account** Section

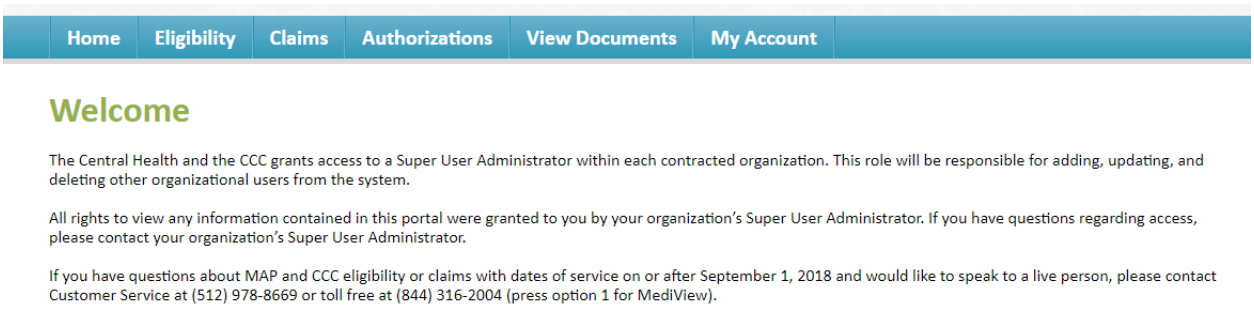


Enter your Username and password

Click on **Log In**



Welcome Page



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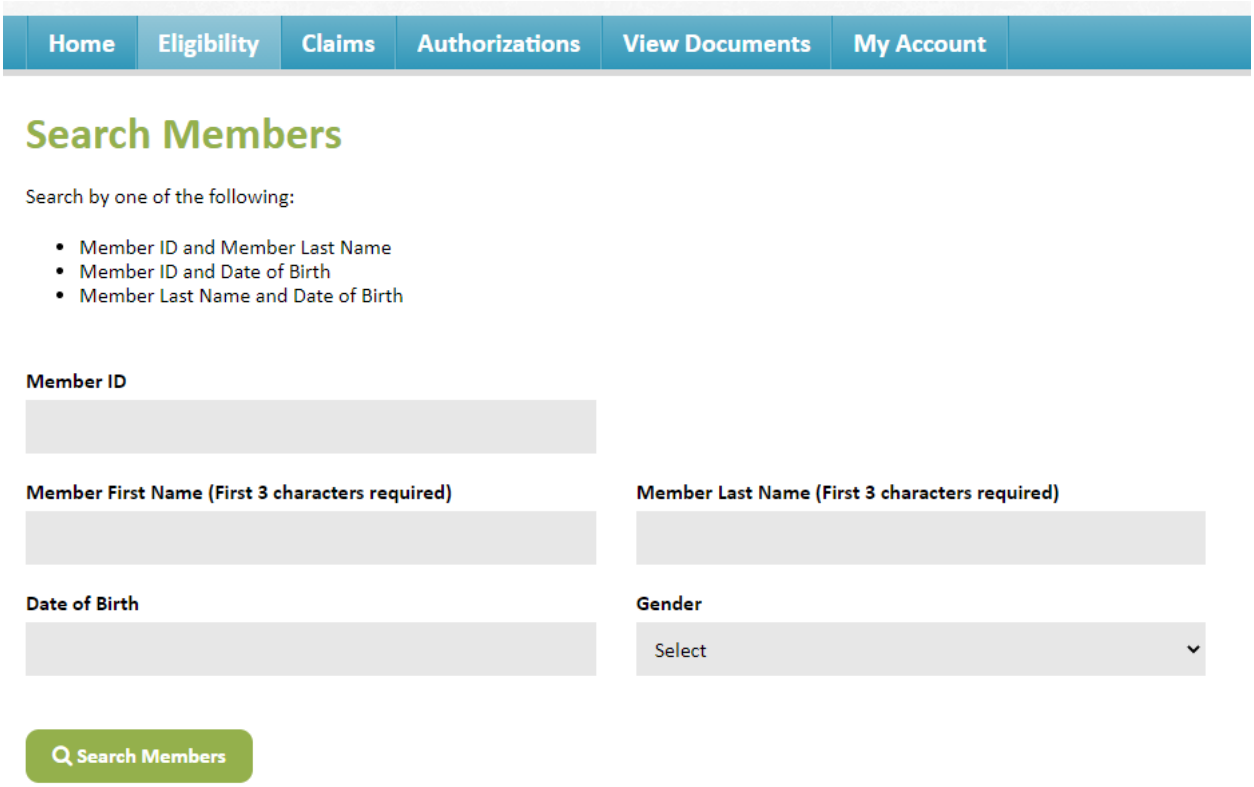
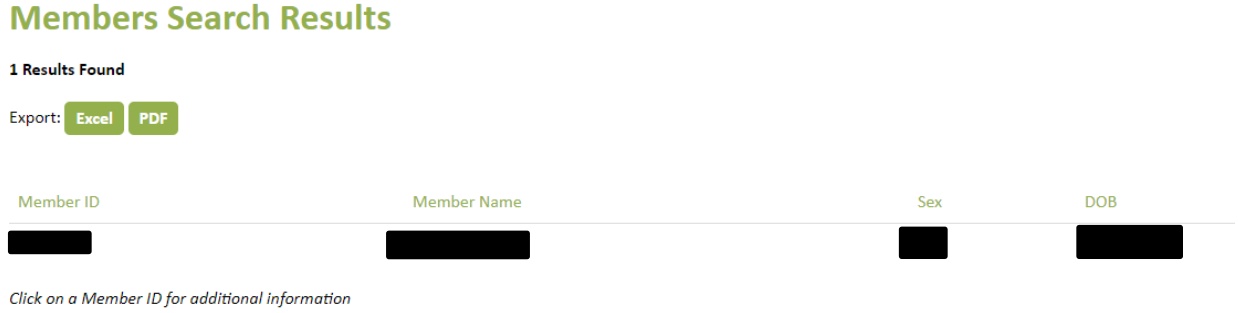
How to View a Member's Eligibility and Plan Information

Click on the **Eligibility** Tab
Enter Member ID and Member Last Name,
Enter Member ID and Date of Birth, or
Enter Member Last Name and Date of Birth
Click on **Search Members**



Member Search Results

Click on the **Member ID** to open the **Member Detail** for additional plan information



Member Detail

Group, Group ID, and Plan level
Plan start and end dates
Copay information

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Medical Access Program (MAP) Example

Member Detail

Member Information

Member ID: [redacted] **Sex** [redacted]

Member Name: [redacted] **Date of Birth:** [redacted]

Health Plan and Eligibility

Group	Group ID	Plan	Plan Start Date	Plan End Date
MAP	53210000	MAP100	[redacted]	[redacted]

MAP BASIC Example

Member Detail

Member Information

Member ID: [redacted] **Sex:** [redacted]

Member Name: [redacted] **Date of Birth:** [redacted]

Health Plan and Eligibility

Group	Group ID	Plan	Plan Start Date	Plan End Date
MAP Basic	53230000	Basic175	[redacted]	[redacted]

MAP BASIC Dental-only Example

Member Detail

Member Information

Member ID: [redacted] **Sex:** [redacted]

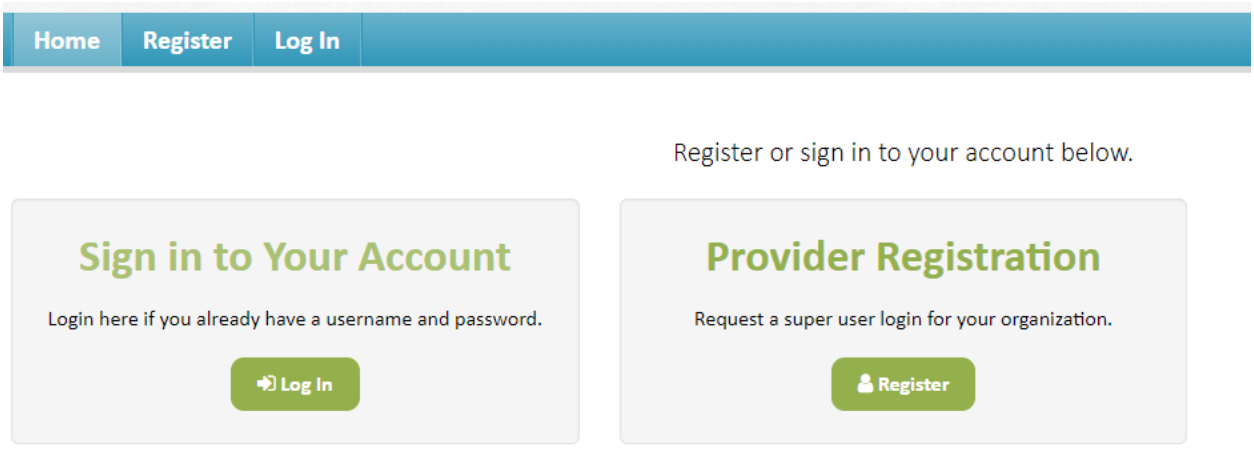
Member Name: [redacted] **Date of Birth:** [redacted]

Health Plan and Eligibility

Group	Group ID	Plan	Plan Start Date	Plan End Date
MAP Basic Dental Only	53220000	CUC100	[redacted]	[redacted]

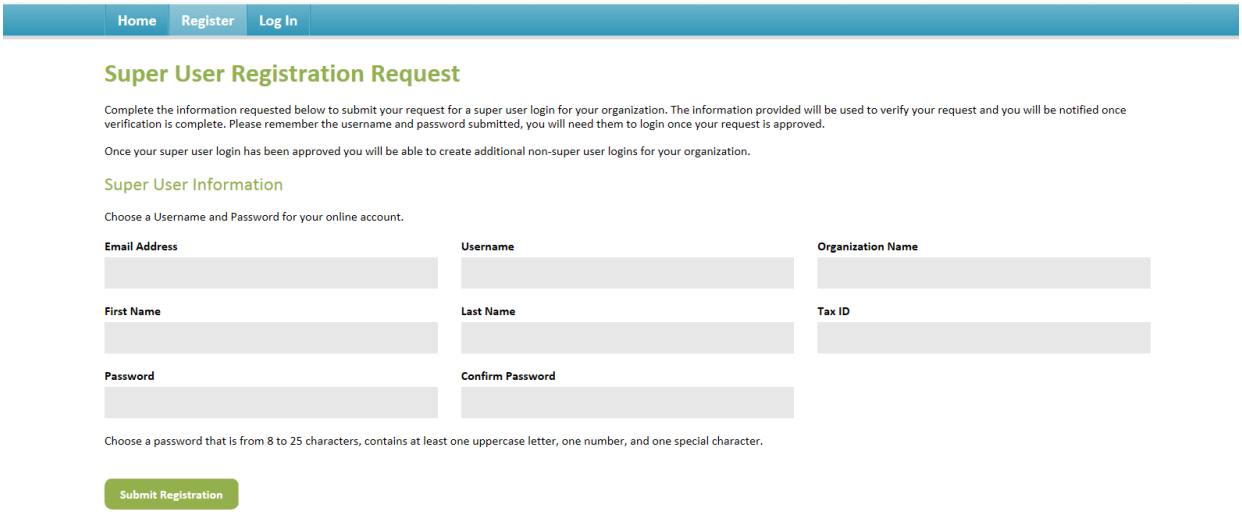
Super User Registration Instructions

Click on **Register** in the **Provider Registration** Section



Enter the following fields

Super User Information
Email Address
Create a Username
Organization Name
First Name
Last Name
Tax ID
Create a Password (Password must contain 8 to 25 characters, contain at least one uppercase, one number, and one special chararcter).
Confirm Password
Click on **Submit Registration**



Super user will receive an e-mail notification

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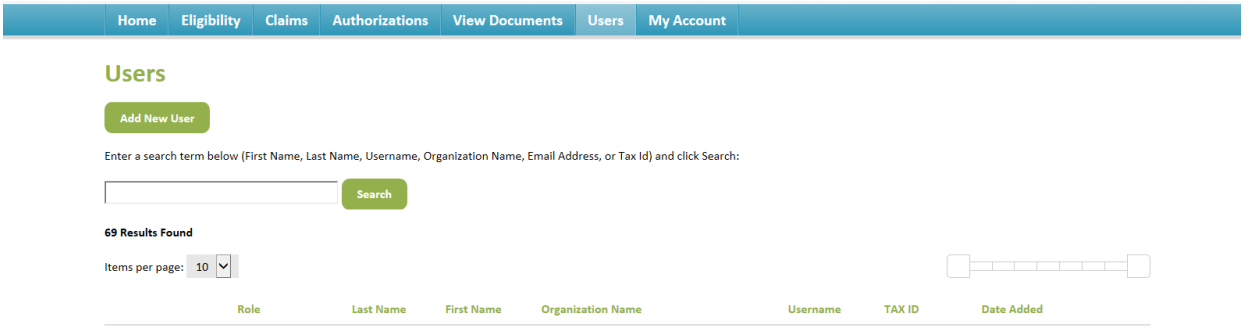
How to view, add or remove a Provider User

How to add a Provider user

Click on the **Users** tab

Click on **Add New User**



New User Information

Create a Username

First Name

Last Name

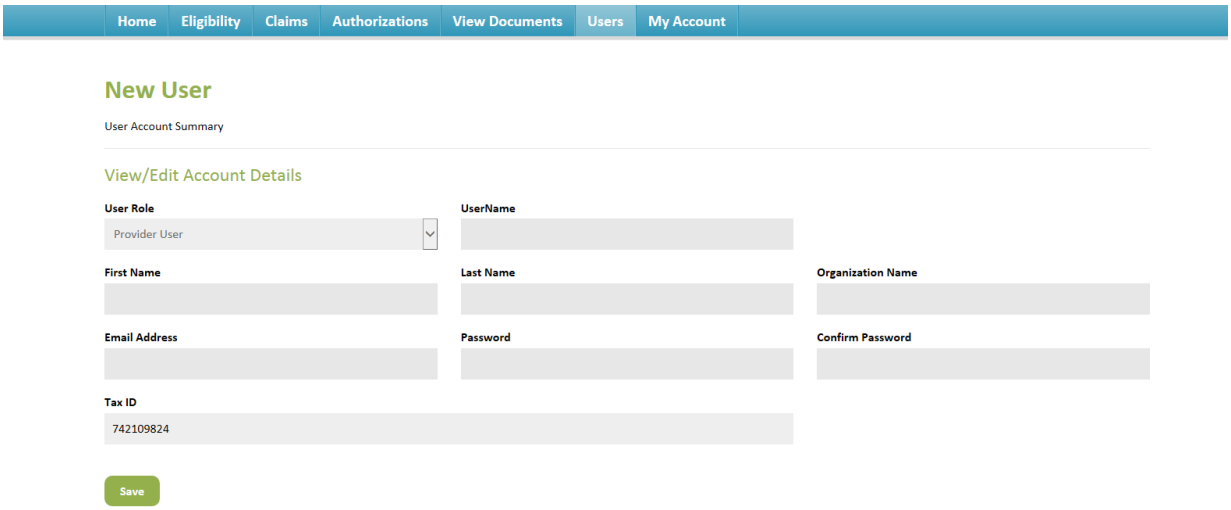
Organization Name

Email Address

Create a Password (Password must contain 8 to 25 characters, contain at least one uppercase, one number, and one special chararcter).

Confirm Password

Click on **Save**



How to edit or reset a user's password

Click on the **Users** tab

Enter user's name and click on **Search**

Select **Edit**

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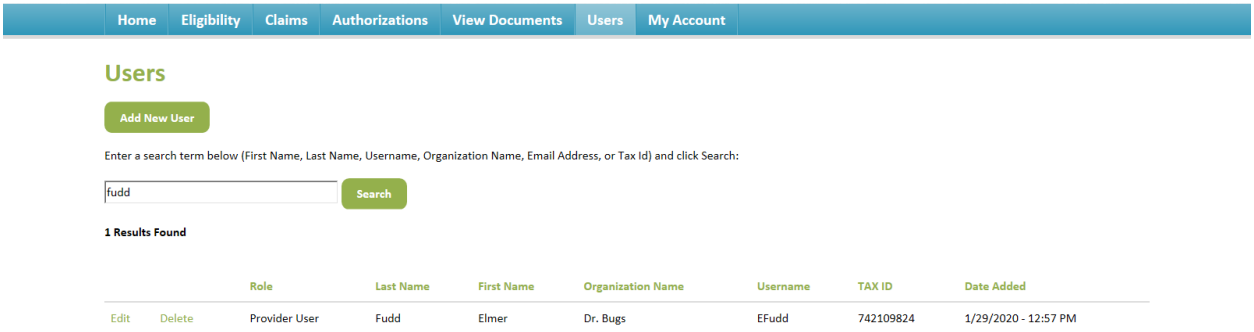
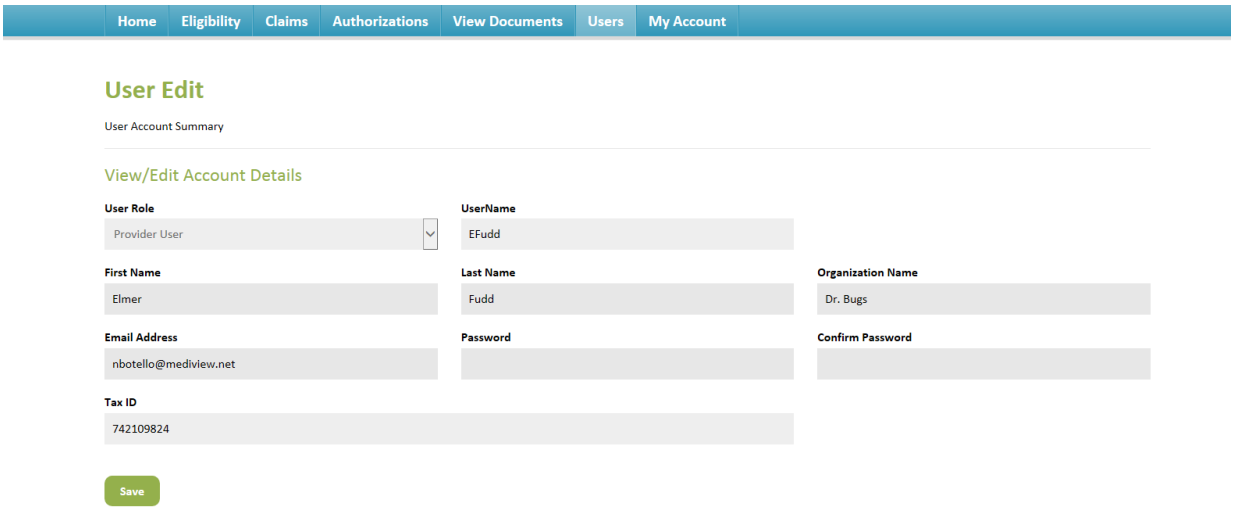


User Edit

Edit user information

Click on **Save**

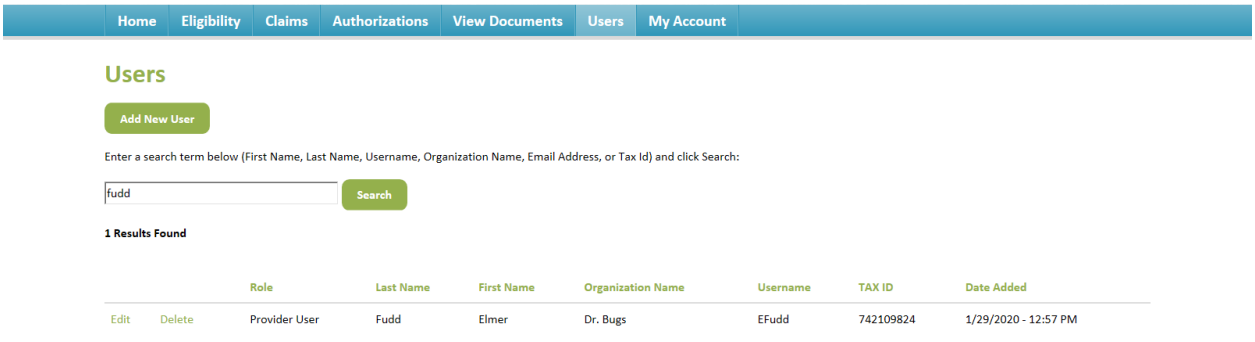


How to remove a user

Click on the **Users** tab

Enter user's name and click on **Search**

Select **Delete**



Select OK

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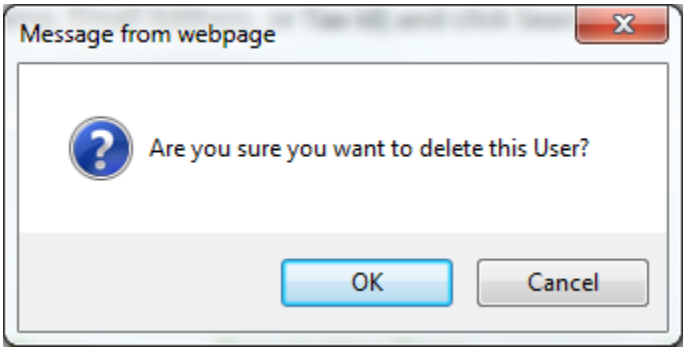
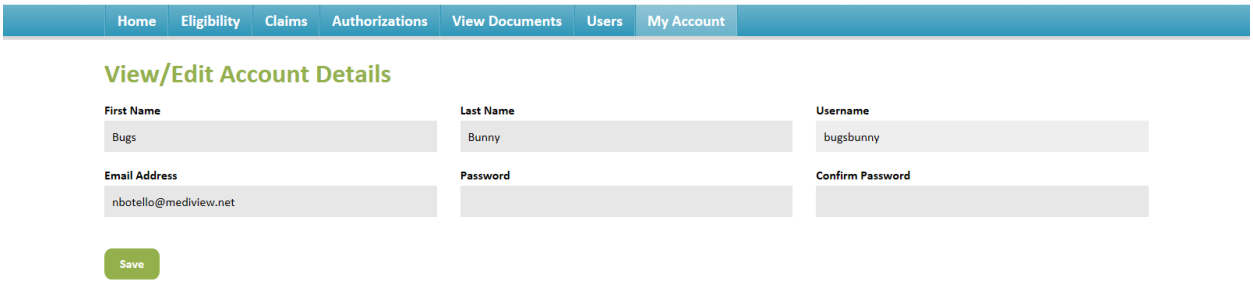

Message from webpage
Are you sure you want to delete this User?
OK
Cancel

How to view/edit Super User account information

Click on the **My Account** tab
Change Password
Update Email
Click on **Save**



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