

MINUTES OF MEETING – DECEMBER 3, 2025  
CENTRAL HEALTH  
AD HOC COMMUNITYCARE LIAISON COMMITTEE

On Tuesday, December 3, 2025, a meeting of the Central Health Ad Hoc CommUnityCare Liaison Committee convened in open session at 6:58 p.m. in person at the Central Health Administrative Offices and remotely by toll-free videoconference. Clerk for the meeting was Valerie Guerra.

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**Committee members present in person:** Ex-Officio Chair Kitchen, Manager Brinson, Manager May, Cynthia Valadez and Manager Rodriguez

**Board members present via audio and video or in person:** Manager Valadez, Manager Museitif (departed 8:18 p.m.), Manager Martin, Manager Motwani, and Manager Jones

**PUBLIC COMMUNICATION**

**Clerk's Notes:** There were no speakers for Public Communication.

**COMMITTEE AGENDA**

1. **Approve the minutes of the November 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting and the amended minutes of the October 21, 2025 Ad Hoc CommUnityCare Liaison Committee meeting.**

**Clerk's Notes:** Discussion on this item began at 6:58 p.m.

Manager Valadez moved that Committee approve the minutes of the November 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting and the amended minutes of the October 21, 2025 Ad Hoc CommUnityCare Liaison Committee meeting.

Manager Brinson seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

2. **Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.**

**Clerk's Notes:** Discussion on this item began at 7:04 p.m. Chair Kitchen shared a motion that was written out in the backup for this item and that provides direction to four of the key issues identified by Central Health for discussion with the CommUnityCare team.

At 7:43 p.m. Chairperson Kitchen announced that the Committee was convening in closed session to discuss agenda item 2 under Texas Government Code §551.071 (Consultation with Attorney).

At 8:19 p.m. the Committee returned to open session.

Manager Rodriguez moved that pursuant to the legal discussion and advice in executive session the Committee recommend that the Board approve the Motion to Ensure a Collaborative Relationship with CommUnityCare as amended and provided in the backup material of our meeting.

Manager May seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

**3. Confirm the next regular Ad Hoc Succession Committee meeting date, time, and location.**

Manager May moved that the Committee adjourn.

Manager Valadez seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

The meeting was adjourned at 8:25 p.m.

ATTESTED TO BY:

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Ann Kitchen, Chairperson  
Central Health Ad Hoc CommUnityCare Liaison  
Committee

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Manuel Martin, Secretary  
Central Health Board of Managers

## **MOTION TO ENSURE COLLABORATIVE RELATIONSHIP WITH COMMUNITY CARE**

**PURPOSE:** Central Health is transforming our services to achieve a coordinated, ambulatory-driven system of care for our patients – an objective shared by our system partners CommUnity Care and Sendero.

Central Health cannot achieve this vision for our patients alone.

The Central Health Board is responsible for approving the final revised Co-Applicant Agreement. The Board recognizes that ensuring a collaborative, transparent, and accountable relationship with CommUnityCare is necessary to success in achieving this objective. The revised Co-Applicant Agreement, as well as a signed contract with the CUC CEO, must be completed to move forward with our transformational vision.

**DIRECTION:** The Central Health Board directs the Central Health CEO to consider these Board priorities in the draft revised Co-Applicant Agreement developed in joint discussions with the CommUnity Care Board and the Central Health CUC Liaison Committee.

The Central Health Board may direct additional terms in future meetings, as recommended by the Board CUC Liaison Committee and as needed to advance discussions with the CUC Team.

### **CENTRAL HEALTH ADOPTS THE FOLLOWING BOARD PRIORITIES:**

#### **1.A. Process for Establishing Aligned Strategic Direction**

**The Central Health (CH) and CommUnityCare Boards are responsible for alignment of each organization's respective strategic plans. The Liaison and Strategic Planning Committees for each organization, in consultation with staff, are charged with jointly developing processes for ensuring alignment, including a process to obtain community input, and recommending these processes to the respective Boards for approval.**

#### **1.B. CEO and Staff Reporting**

- *Resolved By Central Health Board Approved MOU: Health Center staff report to and through the CUC CEO consistent with CH Personnel Policies.*
- *Resolved by Central Health Board Approved MOU and Personnel Policy: CUC CEO oversight process by CH CEO and CH Board*

**Health Center staff relationship to Central Health counterparts is collaborative, for purpose of advancing aligned strategic direction. Structures for health center staff reporting will be determined jointly by both CH and CUC CEOs to best advance the aligned strategic direction and collaborative approach. CH and CUC CEOs will provide these agreed upon structures to CH and CUC Boards for approval. If there is no**

agreement, the CEOs will report back in writing to their respective Boards regarding the outstanding issues.

CUC CEO has dual reporting responsibilities to CUC Board for HRSA compliance with scope of project, and to CH CEO for public accountability, including HRSA compliance.

CommUnityCare Board retains discretion over the health center's day-to-day operations (outside of areas identified in Budget MOU), subject to operating within aligned strategic direction and performance targets approved by the CH and CommUnity Care Boards.

### **3. Alignment of CommUnityCare Bylaws and Agreements to Co-Applicant Agreement**

Revise CUC ByLaws to state in the event of any conflict between the ByLaws and Co-Applicant Agreement, the Co-Applicant Agreement shall control per federal law as amended from time to time.

ByLaws require CH CEO and Board be notified of all proposed changes and any amendments Central Health believes affect it's HRSA responsibilities and receive written approval from CH Board.

All other agreements, including Administrative Equipment Facilities and Services Agreements, should be reviewed, updated, and harmonized with the revised Co-Applicant Agreement, and approved by the CH and CUC Boards.

### **4. Accountability and Transparency**

Central Health and CommUnityCare shall develop collaborative and transparent processes to ensure Central Health's real-time access to all information related to the health center project (including HRSA filings, communications through EHB, financial records, and service delivery data) except where restricted by law or regulation.

Processes should ensure ongoing, information transparency

The CEOs will promptly inform the Boards in the event of unresolved disputes related to information sharing.