



Our Vision

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Our Mission

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**AD HOC COMMUNITYCARE LIAISON COMMITTEE MEETING
Wednesday, January 21, 2026, 3:30 p.m.**

Videoconference meeting¹

A quorum of the Committee and the presiding officer will be present at:

Central Health Administrative Offices
1111 E. Cesar Chavez St.
Austin, Texas 78702
Board Room

Members of the public may attend the meeting at the address above, or observe and participate in the meeting by connecting to the Zoom meeting link listed below (copy and paste into your web browser):

<https://us06web.zoom.us/j/87082852791?pwd=tQABouVjG8JAUdsib1cwDnFbd9o696.1>

Meeting ID: 870 8285 2791

Passcode: 683643

Links to livestream video are available at the URL below (copy and paste into your web browser):

<https://www.youtube.com/@tchealthdistrict/streams>

Or to participate by telephone only:

Dial: (346) 248 7799

Meeting ID: 870 8285 2791

Passcode: 683643

The Committee may meet via videoconference with a quorum present in person and will allow public participation via videoconference and telephone as allowed under the Open Meetings Act. Although a quorum of the Committee will be physically present at the location posted in the meeting notice, all members of the public are free to observe the meeting virtually and participate in public comment, if desired, through the virtual meeting link or telephone number listed on each meeting notice.

A member of the public who wishes to make comments virtually during the Public Communication portion of the meeting must properly register with Central Health **no later than 2:00 p.m. on January 21, 2026**. Registration can be completed in one of three ways

- Complete the virtual sign-in form at <https://www.centralhealth.net/meeting-sign-up/>;
- Call 512-978-9190. Please leave a voice message with your full name and your request to comment via telephone at the meeting; with the name of the meeting at which you wish to speak; or
- Sign-in at the front desk on the day of the meeting, prior to the start of the meeting.

Individuals who register to speak on the website or by telephone will receive a confirmation email and/or phone call by staff with instructions on how to join the meeting and participate in public communication.

PUBLIC COMMUNICATION

Public Communication rules for Central Health Board and Committee meetings include setting a fixed amount of time per person to speak and limiting Committee responses to public inquiries, if any, to statements of specific factual information or existing policy. The Public Communication portion of the meeting will begin at 3:30 p.m.

COMMITTEE AGENDA²

1. Approve the minutes of the December 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting. (*Action Item*)
2. Discuss follow-up items resulting from the Central Health and CommUnityCare Joint Board Retreat held on August 13, 2025. (*Informational Item*)
3. Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.³ (*Action Item*)
4. Review and take appropriate action on the CommUnityCare CEO employment agreement.^{3,4} (*Action Item*)
5. Confirm the next regular Ad Hoc CommUnityCare Liaison Committee meeting date, time, and location. (*Informational Item*)

Notes:

¹ This meeting may include one member of the Ad Hoc CommUnityCare Liaison Committee participating by videoconference. It is the intent of the presiding officer to be physically present and preside over the meeting at Central Health Administrative Offices, 1111 E. Cesar Chavez St., Austin, TX 78702, Board Room. This meeting location will be open to the public during the open portions of the meeting, and any member participating by videoconference shall be both visible and audible to the public whenever the member is speaking. **Members of the public are strongly encouraged to participate remotely through the toll-free videoconference link or telephone number provided.**

² The Ad Hoc CommUnityCare Liaison Committee may take items in an order that differs from the posted order and may consider any item posted on the agenda in a closed session if the item involves issues that require consideration in a closed session and the Committee announces that the item will be considered during a closed session. A quorum of Central Health's Board of Managers may convene or participate via videoconference to discuss matters on the Committee agenda. However, Board members who are not Committee members will not vote on any Committee agenda items, nor will any full Board action be taken.

- 3 Possible closed session discussion under Texas Government Code §551.071 (Consultation with Attorney).
- 4 Possible closed session discussion under Texas Government Code §551.074 (Personnel Matters).

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify Central Health at least two days in advance, so that appropriate arrangements can be made. Notice should be given to the Board Governance Manager by telephone at (512) 978-8049.

Cualquier persona con una discapacidad que planea asistir o ver esta reunión y requiera ayudas o servicios auxiliares debe notificar a Central Health con la mayor anticipación posible de la reunión, pero no menos de dos días de anticipación, para que se puedan hacer los arreglos apropiados. Se debe notificar al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049.

Consecutive interpretation services from Spanish to English are available during Public Communication or when public comment is invited. Please notify the Board Governance Manager by telephone at (512) 978-8049 if services are needed.

Servicios de interpretación consecutiva del español al inglés están disponibles durante la Comunicación Pública o cuando se le invita al público a comentar. Notifique al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049 si necesita servicios.



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1. Approve the minutes of the December 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting. (*Action Item*)
2. Discuss follow-up items resulting from the Central Health and CommUnityCare Joint Board Retreat held on August 13, 2025. (*Informational Item*)
3. Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.³ (*Action Item*)
4. Review and take appropriate action on the CommUnityCare CEO employment agreement.^{3,4} (*Action Item*)
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Came to hand and posted on a Bulletin Board in the
County Recording Office, Austin, Travis County, Texas on this the
14 day of January 2026

Dyana Limon-Mercado

County Clerk, Travis County, Texas

By *Ariel Hernandez* Deputy

ARIEL HERNANDEZ



**FILED AND RECORDED
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Dyana Limon-Mercado

**Dyana Limon-Mercado, County Clerk
Travis County, Texas**

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Jan 14, 2026 04:39 PM



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AD HOC COMMUNITYCARE LIAISON COMMITTEE

January 21, 2026

AGENDA ITEM 1

Approve the minutes of the December 3, 2025 Ad Hoc CommunityCare Liaison Committee meeting. (*Action Item*)

MINUTES OF MEETING – DECEMBER 3, 2025
CENTRAL HEALTH
AD HOC COMMUNITYCARE LIAISON COMMITTEE

On Tuesday, December 3, 2025, a meeting of the Central Health Ad Hoc CommUnityCare Liaison Committee convened in open session at 6:58 p.m. in person at the Central Health Administrative Offices and remotely by toll-free videoconference. Clerk for the meeting was Valerie Guerra.

Committee members present in person: Ex-Officio Chair Kitchen, Manager Brinson, Manager May, Cynthia Valadez and Manager Rodriguez

Board members present via audio and video or in person: Manager Valadez, Manager Museitif (departed 8:18 p.m.), Manager Martin, Manager Motwani, and Manager Jones

PUBLIC COMMUNICATION

Clerk’s Notes: There were no speakers for Public Communication.

COMMITTEE AGENDA

- 1. Approve the minutes of the November 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting and the amended minutes of the October 21, 2025 Ad Hoc CommUnityCare Liaison Committee meeting.**

Clerk’s Notes: Discussion on this item began at 6:58 p.m.

Manager Valadez moved that Committee approve the minutes of the November 3, 2025 Ad Hoc CommUnityCare Liaison Committee meeting and the amended minutes of the October 21, 2025 Ad Hoc CommUnityCare Liaison Committee meeting.

Manager Brinson seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

- 2. Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.**

Clerk’s Notes: Discussion on this item began at 7:04 p.m. Chair Kitchen shared a motion that was written out in the backup for this item and that provides direction to four of the key issues identified by Central Health for discussion with the CommUnityCare team.

At 7:43 p.m. Chairperson Kitchen announced that the Committee was convening in closed session to discuss agenda item 2 under Texas Government Code §551.071 (Consultation with Attorney).

At 8:19 p.m. the Committee returned to open session.

Manager Rodriguez moved that pursuant to the legal discussion and advice in executive session the Committee recommend that the Board approve the Motion to Ensure a Collaborative Relationship with CommUnityCare as amended and provided in the backup material of our meeting.

Manager May seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

3. Confirm the next regular Ad Hoc Succession Committee meeting date, time, and location.

Manager May moved that the Committee adjourn.

Manager Valadez seconded the motion.

Chairperson Kitchen	Abstain because Ex-Officio
Manager Brinson	For
Manager May	For
Manager Rodriguez	For
Cynthia Valadez	For

The meeting was adjourned at 8:25 p.m.

ATTESTED TO BY:

Ann Kitchen, Chairperson
Central Health Ad Hoc CommUnityCare Liaison
Committee

Manuel Martin, Secretary
Central Health Board of Managers

MOTION TO ENSURE COLLABORATIVE RELATIONSHIP WITH COMMUNITY CARE

PURPOSE: Central Health is transforming our services to achieve a coordinated, ambulatory-driven system of care for our patients – an objective shared by our system partners CommUnity Care and Sendero.

Central Health cannot achieve this vision for our patients alone.

The Central Health Board is responsible for approving the final revised Co-Applicant Agreement. The Board recognizes that ensuring a collaborative, transparent, and accountable relationship with CommUnityCare is necessary to success in achieving this objective. The revised Co-Applicant Agreement, as well as a signed contract with the CUC CEO, must be completed to move forward with our transformational vision.

DIRECTION: The Central Health Board directs the Central Health CEO to consider these Board priorities in the draft revised Co-Applicant Agreement developed in joint discussions with the CommUnity Care Board and the Central Health CUC Liaison Committee.

The Central Health Board may direct additional terms in future meetings, as recommended by the Board CUC Liaison Committee and as needed to advance discussions with the CUC Team.

CENTRAL HEALTH ADOPTS THE FOLLOWING BOARD PRIORITIES:

1.A. Process for Establishing Aligned Strategic Direction

The Central Health (CH) and CommUnityCare Boards are responsible for alignment of each organization’s respective strategic plans. The Liaison and Strategic Planning Committees for each organization, in consultation with staff, are charged with jointly developing processes for ensuring alignment, including a process to obtain community input, and recommending these processes to the respective Boards for approval.

1.B. CEO and Staff Reporting

- *Resolved By Central Health Board Approved MOU: Health Center staff report to and through the CUC CEO consistent with CH Personnel Policies.*
- *Resolved by Central Health Board Approved MOU and Personnel Policy: CUC CEO oversight process by CH CEO and CH Board*

Health Center staff relationship to Central Health counterparts is collaborative, for purpose of advancing aligned strategic direction. Structures for health center staff reporting will be determined jointly by both CH and CUC CEOs to best advance the aligned strategic direction and collaborative approach. CH and CUC CEOs will provide these agreed upon structures to CH and CUC Boards for approval. If there is no

agreement, the CEOs will report back in writing to their respective Boards regarding the outstanding issues.

CUC CEO has dual reporting responsibilities to CUC Board for HRSA compliance with scope of project, and to CH CEO for public accountability, including HRSA compliance.

CommUnityCare Board retains discretion over the health center's day-to-day operations (outside of areas identified in Budget MOU), subject to operating within aligned strategic direction and performance targets approved by the CH and CommUnity Care Boards.

3. Alignment of CommUnityCare Bylaws and Agreements to Co-Applicant Agreement

Revise CUC ByLaws to state in the event of any conflict between the ByLaws and Co-Applicant Agreement, the Co-Applicant Agreement shall control per federal law as amended from time to time.

ByLaws require CH CEO and Board be notified of all proposed changes and any amendments Central Health believes affect it's HRSA responsibilities and receive written approval from CH Board.

All other agreements, including Administrative Equipment Facilities and Services Agreements, should be reviewed, updated, and harmonized with the revised Co-Applicant Agreement, and approved by the CH and CUC Boards.

4. Accountability and Transparency

Central Health and CommUnityCare shall develop collaborative and transparent processes to ensure Central Health's real-time access to all information related to the health center project (including HRSA filings, communications through EHB, financial records, and service delivery data) except where restricted by law or regulation.

Processes should ensure ongoing, information transparency

The CEOs will promptly inform the Boards in the event of unresolved disputes related to information sharing.



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AD HOC COMMUNITYCARE LIAISON COMMITTEE

January 21, 2026

AGENDA ITEM 2

Discuss follow-up items resulting from the Central Health and CommUnityCare Joint Board Retreat held on August 13, 2025. (*Informational Item*)



AGENDA ITEM SUBMISSION FORM

This form is to provide a general overview of the agenda item in advance of posting for the Board meeting. Proposed motion language is a recommendation only and not final until the meeting and may be changed by the Board Manager making the motion. All information in this form is subject to the Public Information Act.

Agenda Item Meeting Date January 21, 2026

Who will present the agenda item? (Name, Title) Committee Chair Ann Kitchen

General Item Description Discuss follow-up items resulting from the Central Health and CommUnityCare Joint Board Retreat held on August 13, 2025.

Is this an informational or action item? Informational

Fiscal Impact _____

Recommended Motion (if needed – action item) N/A

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

- As a follow-up to the August 13, 2025, Central Health and CommUnityCare Joint Board Retreat, the Committee will discuss the upcoming January 31 follow-up retreat and the agenda for that
- 1) session.
 - 2) _____
 - 3) _____

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) Verbal update

Estimated time needed for presentation & questions? 30 minutes

Is closed session recommended? (Consult with attorneys.) No

Form Prepared By/Date Submitted: Briana Harris/January 16, 2026



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AD HOC COMMUNITYCARE LIAISON COMMITTEE

January 21, 2026

AGENDA ITEM 3

Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.³ (*Action Item*)



AGENDA ITEM SUBMISSION FORM

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Agenda Item Meeting Date January 21, 2026

Who will present the agenda item? (Name, Title) Committee Chair Ann Kitchen

General Item Description Review and take appropriate action on key issues related to the Co-Applicant Agreement between Central Health and Central Texas Community Health Centers d/b/a CommUnityCare.

Is this an informational or action item? Action

Fiscal Impact _____

Recommended Motion (if needed – action item) _____

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

- 1) This item will be discussed in closed session.
- 2) _____

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) Verbal update

Estimated time needed for presentation & questions? 30 minutes

Is closed session recommended? (Consult with attorneys.) Yes

Form Prepared By/Date Submitted: Briana Harris/January 16, 2026

MEMORANDUM

To Central Health Board of Managers
From: Ann Kitchen, Chair Central Health CUC Liaison Committee
Geronimo Rodriguez, Central Health Board Chair
Date: January 20, 2026
RE: Agenda for CUC Liaison Committee Meeting and Draft Motion #2 to Ensure Collaborative Relationship with CommUnity Care

We are writing to share more details on the posted agenda item #3 and ask for your review of the attached Motion #2 which provides proposed Board direction for issues related to the Co-Applicant Agreement that Dr. Lee and/or CUC have suggested. These issues have not yet been discussed and/or voted on by the Liaison Committee and Central Health Board.

The CUC Liaison Committee will discuss these and other remaining issues at the Committee meeting on January 21st. The discussion will address the proposed motion, Dr. Lee's perspective, and Board members' questions and comments. If the Committee is ready to act, then we may vote on the attached Motion.

Please note that the scope of the discussions with the CUC Team is limited to matters necessary to the Co-Applicant Agreement. Although there may be some overlap that must be discussed, matters that only impact the EVP position within the Central Health system structure are for discussion with our Central Health Board and our CEO.

Details on Posted Agenda #3, CUC Liaison Committee Meeting, January 21st

The Committee will discuss the following

- 1). Discuss and recommit to collaborative goal of the discussions with CUC and amendments to Co-Applicant Agreement. *"We need them, they need us."*
 - To strengthen partnership with CUC to achieve strategic goals while ensuring appropriate accountability for public dollars and respecting the role of CUC's consumer-led Board.
 - System Transformation Strategic Goal: To create a comprehensive, coordinated continuum of care spanning primary through tertiary services that ensures all Travis County residents who need our services have timely and equitable access to high-quality, affordable, whole-person care — care that is ambulatory-driven, trusted, and designed to measurably reduce disparities in access, experience, and health outcomes across geography and demographics. (Source: *Strategic Direction recommended by SPC Committee*)

- 2). Define appropriate accountability measures within framework of the System Transformation Goal.

- Discuss issues Dr Lee and/or CUC have suggested that the CUC Liaison Committee and Central Health Board have not yet discussed and/or voted direction about:
- *Source for issue list: Key Issues List prepared by Eyman as Follow-up from November 3rd Liaison Committee Meeting*
 - CUC Board Composition (Part II, Item H)
 - Term and Termination (Part III, Items A and B)
 - Dispute resolution (Part III, Item C)
 - Policies and SOPs (Part II, Item F and G)
 - CUC Privacy Expectations (Part II, Item E (Accountability and Transparency))
 - Asset Ownership (Part I, Item C)
 - Coordination of administrative services (CUC List of Issues)

Attached Documents:

Co-Applicant Agreement Issues Motion #2 January 21, 2026 – document for Board vote

Background Documents:

- 1) Co-Applicant Agreement Key Issues List (this document was shared with CUC Team)
- 2) Required Co-Applicant Board Authorities and Responsibilities (this document was shared at the November 3rd Committee meeting and lists federal law requirements with citations)

MOTION #2 TO ENSURE COLLABORATIVE RELATIONSHIP WITH COMMUNITY CARE

PURPOSE: Central Health is transforming our services to achieve a coordinated, ambulatory-driven system of care for our patients – an objective shared by our system partners CommUnity Care and Sendero.

Central Health cannot achieve this vision for our patients alone.

The Central Health Board is responsible for approving the final revised Co-Applicant Agreement. The Board recognizes that ensuring a collaborative, transparent, and accountable relationship with CommUnityCare is necessary to success in achieving this objective. The revised Co-Applicant Agreement, as well as a signed contract with the CUC CEO, must be completed to move forward with our transformational vision.

DIRECTION: The Central Health Board directs the Central Health CEO to consider these Board priorities in the draft revised Co-Applicant Agreement developed in joint discussions with the CommUnity Care Board and the Central Health CUC Liaison Committee.

The Central Health Board affirms the collaborative goal of the discussions with CUC and amendments to Co-Applicant Agreement to strengthen partnership with CUC to achieve the System Transformation Strategic Goals while ensuring appropriate accountability for public dollars and respecting the role of CUC’s consumer-led Board.

The Board affirms the System Transformation Strategic Goal - To create a comprehensive, coordinated continuum of care spanning primary through tertiary services that ensures all Travis County residents who need our services have timely and equitable access to high-quality, affordable, whole-person care — care that is ambulatory-driven, trusted, and designed to measurably reduce disparities in access, experience, and health outcomes across geography and demographics.

The Central Health Board may direct additional Board priorities in future meetings, as recommended by the Board CUC Liaison Committee and as needed to advance discussions with the CUC Team.

CENTRAL HEALTH ADOPTS THE FOLLOWING BOARD PRIORITIES:

2. F. Health Center Policies and Policymaking

Personnel and financial management policies governing the health center will continue to be established by Central Health and approved by the Central Health Board, with review and input by CUC prior to these policies becoming effective. CUC is responsible for implementing and effectuating Central Health’s fiscal and personnel policies that are applicable to CUC.

Policies that HRSA requires Health Center Board approval for will remain under CUC's authority to establish, adopt, and update:

- Sliding Fee Discount Program
- Quality Improvement / Assurance
- Billing and Collections policies
- Scope and Availability of Services related policies
- Service site locations
- Hours of operations of services sites

Remaining policies will be developed by health center staff with input from Central Health, and subject to review by Central Health Board to ensure strategic alignment.

2. G. Operational Management

The CUC and Central Health CEOs and staff will establish processes and procedures (SOPs) for carrying out their respective CUC and CH Board-approved policies and implementing the CUC and CH Boards' aligned strategic plans.

CUC and CH processes (SOPs) will be shared with the respective Boards for review and transparency, ensuring Board oversight for alignment with strategic direction, accountability, and effective execution.

For clarity, the CUC and CH CEOs will provide a list of any processes for joint development in order for the Boards to provide strategic direction. (For example, the Boards approved the Budget MOU jointly developed by CUC and CH staff).

3. A. and B. Term and Termination

Establish a 4-year term for the Co-Applicant Agreement and provide for up to one automatic renewal to ensure the Co-Applicant Agreement is affirmatively reviewed no less frequently than once every eight years.

Maintain current Co-Applicant Agreement termination provision providing for termination for cause by the non-breaching party with 30-days notice after a 30-day opportunity to address the breach, subject to dispute resolution over whether a breach has occurred or been cured.

Provide for termination without cause by either party with one-year's notice.

3. C. Dispute Resolution

Establish a dispute resolution workgroup to facilitate the cooperative resolution of any disagreement or dispute under the agreement, composed of two members of each Board and the CUC and CH CEOs, with participation by other staff as needed to address the issue in dispute.

If matters are not resolved by the workgroup within 60 days (or within 20 days for time sensitive issues), CUC and CH will participate in mediation consistent with the terms of the current Co-Applicant Agreement. If the dispute cannot be resolved after two rounds of mediation, either party may pursue arbitration.

Co-Applicant Agreement Key Issues List

These issues are intended to be in addition to issues identified by CommUnity Care in their list of items for discussion, except where noted as resolved. Central Health agrees to discuss the areas that CommUnity Care has identified for discussion.

1. Process for Aligning Strategy, Policies and Operations

Discuss the process for ensuring that Central Health and CommUnityCare strategies are aligned, and that policies and operations are carried out in accordance with the aligned strategies.

a. Process for Establishing Aligned Strategic Direction

Discuss a process for ensuring alignment of the health center's and Central Health's strategic direction.

b. CEO and Staff Reporting

Discuss the framework for the health center CEO's reporting to the Central Health CEO, in addition to the CommUnityCare Board, and how the reporting relationships will differ in terms of purpose and scope. Health center staff reporting to and through the CommUnityCare CEO was agreed to in the MOU, but health center staff relationship (for example dotted or solid line reporting) to Central Health counterparts (e.g., CFO, CMO) has not been addressed.

c. Health Center Policies and Policymaking

Discuss the continued application of Central Health personnel and financial management policies to the health center including the process for establishing and documenting the review of revised or additional policies that may be requested to apply to the health center. Discuss the process for establishing other types of health center policies where alignment with Central Health policies and/or involvement of Central Health in the development of certain policies is critical to mission alignment. As indicated in CommUnityCare's list of issues, to be discussed is the role that Central Health should have in the development of, or approval of, Health Center policies and procedures (other than those related to fiscal and personnel issues) and other than those that HRSA requires the health center board to adopt.

d. Operational Management

Discuss delegation of operational management processes, such as the Joint Staff Planning and Budget Methodology, to staff. Any delegated processes would address the

development of the detailed operational processes needed to implement the governance principles outlined above

2. Asset Ownership

Discuss the range and ownership of assets associated with the health center project, including capital (facilities and equipment) and financial assets (i.e., Program Income).

3. Alignment of CommUnityCare Bylaws and Other Agreements to Co-Applicant Agreement

Discuss approach to ensuring CommUnityCare Bylaws are aligned with the Co-Applicant Agreement, as revised, and making other revisions as appropriate. Relatedly, discuss ensuring that any other agreements between Central Health and CommUnityCare are updated to align with the Co-Applicant Agreement.

4. Accountability and Transparency

Discuss Central Health's access to health center operational and financial information and reports, filings and communications with HRSA, including through HRSA's grants management service, the Electronic Handbook (EHB), the free exchange of information between Central Health and CommUnityCare staff, and Central Health's rights related to reviewing and auditing any CommUnityCare books and records relating to the health center project.

Issues CommUnityCare Identified as Resolved

- **CEO Oversight:** Issues related to the selection, discipline, supervision and dismissal of the CommUnityCare CEO were detailed and approved by the Central Health Board of Managers in the **CEO MOU**, the **CEO Agreement and the Personnel Policy**, and are thus considered resolved by both parties.
- **CEO Authority:** Issues related to CommUnityCare staff reporting to and through the CommUnityCare CEO, consistent with Central Health personnel policies that align with agreements between the entities, were detailed, outlined, and approved by the Central Health Board of Managers in the **CEO MOU**, and are thus considered resolved by both parties.
 - *Central Health: Health center staff reporting to and through the CommUnityCare CEO was agreed to in the MOU, but health center staff relationship (for example dotted or solid line reporting) to Central Health counterparts (e.g., CFO, CMO) has not been addressed.*

- **Budget Process:** Issues related to Central Health funding of the Health Center budget are addressed in the **Joint Staff Planning and Budgeting Methodology which has been approved by the Central Health Board of Managers**. In addition to the process for determining the annual budget, the Budget Methodology speaks to processes for (1) Central Health payments to CommUnityCare; (2) budget variances; (3) health center reserves; (4) budget amendments; (5) any additions or material changes to service lines, service locations, and scope of services; (5) out-of-scope activities; and (6) Central Health Board of Managers approvals.

- **CUC Oversight Over Health Center Policies and Procedures:** It is understood that the CommUnityCare Board will develop all health center policies that HRSA requires the health center board to adopt (e.g., scope and availability of services, service site location, hours of operations, billing and collection policies, quality assurance programs) with the exception of certain fiscal and personnel policies that are developed by Central Health consistent with the agreements between the entities.
 - *Central Health: As indicated in CommUnityCare’s list of issues, to be discussed is the role that Central Health should have in the development of, or approval of, Health Center policies and procedures (other than those related to fiscal and personnel issues).*

Required Co-Applicant Board Authorities and Responsibilities

The HRSA Health Center Compliance Manual outlines the following authorities and responsibilities that must be held and exercised by the co-applicant board.¹

Oversight Responsibilities

- Assuring that the center is operated in compliance with applicable Federal, State, and local laws and regulations.

Authorities Relating to the Project Director

- Approving the selection and termination/dismissal of the health center's Project Director/Chief Executive Officer (CEO).

Policy Setting Authorities

- Establishing or adopting policies for the conduct of the Health Center Program project and for updating these policies when needed. Specifically, the health center governing board must have authority for:
 - Adopting policies for financial management practices and a system to ensure accountability for center resources, ***unless established by the public agency grantee***, including periodically reviewing the financial status of the health center and the results of the annual audit to ensure appropriate follow-up actions are taken.
 - Establishing and maintaining general personnel policies for the health center, ***unless established by the public agency grantee***.
 - Establishing, adopting and updating (at least once every three years) health care policies—specifically, the Sliding Fee Discount Program, Quality Improvement/Assurance, Billing and Collections policies, and policies related to scope and availability of services, service site location(s), and hours of operation of service sites.

Budget and Health Center Applications

- Approving applications related to the Health Center Program project, including approving the annual budget, which outlines the proposed uses of both Health Center Program award and non-Federal resources and revenue.

¹ 42 C.F.R. § 51c.304(d); HRSA, Health Center Program Compliance Manual, Chapter 19: Board Authority (last updated October 3, 2025), available at <https://bphc.hrsa.gov/compliance/compliance-manual>.

Planning and Evaluation Authorities

- Developing an overall plan for the Health Center Program project under the direction of the governing board.
- Providing direction for long-range planning, including but not limited to identifying health center priorities and adopting a three-year plan for financial management and capital expenditures.
- Evaluating the performance of the health center based on quality assurance/quality improvement assessments and other information received from health center management, ensuring appropriate follow up actions are taken, and developing a process for hearing and resolving patient complaints.



Our Vision

Central Texas is a model healthy community.

Our Mission

By caring for those who need it most, Central Health improves the health of our community.

Our Values

Central Health will achieve excellence through:

Stewardship - We maintain public trust through fiscal discipline and open and transparent communication.

Innovation - We create solutions to improve healthcare access.

Right by All - By being open, anti-racist, equity-minded, and respectful in discourse, we honor those around us and do right by all people.

Collaboration - We partner with others to improve the health of our community.

AD HOC COMMUNITYCARE LIAISON COMMITTEE

January 21, 2026

AGENDA ITEM 4

Review and take appropriate action on the CommUnityCare CEO employment agreement.^{3, 4}
(Action Item)



AGENDA ITEM SUBMISSION FORM

This form is to provide a general overview of the agenda item in advance of posting for the Board meeting. Proposed motion language is a recommendation only and not final until the meeting and may be changed by the Board Manager making the motion. All information in this form is subject to the Public Information Act.

Agenda Item Meeting Date January 21, 2026

Who will present the agenda item? (Name, Title) Committee Chair Ann Kitchen

General Item Description Review and take appropriate action on the CommUnityCare CEO employment agreement.

Is this an informational or action item? Action

Fiscal Impact _____

Recommended Motion (if needed – action item) _____

Key takeaways about agenda item, and/or feedback sought from the Board of Managers:

- 1) This item will be discussed in closed session.
- 2) _____

What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.) Verbal update

Estimated time needed for presentation & questions? 30 minutes

Is closed session recommended? (Consult with attorneys.) Yes

Form Prepared By/Date Submitted: Briana Harris/January 16, 2026



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AD HOC COMMUNITYCARE LIAISON COMMITTEE

January 21, 2026

AGENDA ITEM 5

Confirm the next regular Ad Hoc CommUnityCare Liaison Committee meeting date, time, and location. (*Informational Item*)