

MINUTES OF MEETING – OCTOBER 21, 2025  
CENTRAL HEALTH  
AD HOC POLICY AND BYLAWS COMMITTEE

On Tuesday, October 21, 2025, a meeting of the Central Health Ad Hoc Policy and Bylaws Committee convened in open session at 7:16 p.m. in person at the Central Health Administrative Offices and remotely by toll-free videoconference. Clerk for the meeting was Valerie Guerra.

---

**Committee members present in person:** Chair Valadez, Manager May, and Manager Rodriguez

**Committee members present via audio and video:** Manager Jones (left 8:06 p.m.)

**Board members present via audio and video or in person:** Kitchen

**PUBLIC COMMUNICATION**

**Clerk's Notes:** Chair Valadez introduced no speakers for Public Communication.

**COMMITTEE AGENDA**

- 1. Approve the minutes of the September 22, 2025 Ad Hoc Policy and Bylaws Committee meeting.**

**Clerk's Notes:** Discussion on this item began at 7:17 p.m.

Manager May moved that the Committee approve the minutes of the September 22, 2025 Ad Hoc Policy and Bylaws Committee meeting.

Manager Rodriguez seconded the motion.

|                     |        |
|---------------------|--------|
| Chairperson Valadez | For    |
| Manager Jones       | Absent |
| Manager May         | For    |
| Manager Rodriguez   | For    |

- 2. Discuss and take appropriate action on revisions to the Central Health Amended and Restated Bylaws.**

**Clerk's Notes:** Discussion on this item began at 7:19 p.m. Perla Cavazos, Chief Governance and Government Affairs Officer, and David Duncan, Travis County Attorney, referred to a list of proposed bylaws amendments prepared by Chair Kitchen for discussion.

- 3. Receive a presentation from staff, discuss, and take appropriate action on Central Health policies and the process for policy development.**

**Clerk's Notes:** Item was postponed.

- 4. Discuss updates on matters related to policies recommended in the performance review by Mazars USA Contracted by Travis County.**

**Clerk's Notes:** Discussion on this item began at 8:01 p.m. Perla Cavazos, Chief Governance and Government Affairs Officer, referred to the Mazars Matrix backup in packet to review. An opportunity for the committee to request or establish policies was also provided.

**5. Confirm the next Ad Hoc Policy and Bylaws Committee meeting date, time, and location.**

Manager May moved that the Committee adjourn.

Manager Rodriguez seconded the motion.

|                     |        |
|---------------------|--------|
| Chairperson Valadez | For    |
| Manager Jones       | Absent |
| Manager May         | For    |
| Manager Rodriguez   | For    |

The meeting was adjourned at 8:27 p.m.

ATTESTED TO BY:

---

Cynthia Valadez, Chairperson  
Central Health Ad Hoc Policy and Bylaws  
Committee

---

Manuel Martin, Secretary  
Central Health Board of Managers