

Joint Affiliation Committee - Minutes

December 19, 2025 ▪ TIME 8:00 am – 9:00 am

Location: Microsoft Teams - Meeting ID: 278 668 519 80, Passcode: Fm77mo6p

ATTENDEES

University of Texas	Central Health/CCC	Ascension/Seton
Ryan Johnson	Monica Crowley	Ashley Dickinson
Sri Chalikonda	Alan Schalscha	
Melissa Villarreal García	Jon Morgan	
Jewel Mullen	Katie Coburn	

AGENDA

Welcome and Introductions

Notes: Round robin introductions. Discussion of CH presentation to TCCC on patients served by DMS and UT Health. CH and DMS agree that sharing information will improve over time as DMS data infrastructure takes shape. Appreciation of acknowledgment that value of the partnership extends “beyond the numbers.”

Updates

Mazars recommendations

- Consider establishing goals to evaluate the JAC’s progress towards more effectively coordinating the obligations, mission and goals of the Parties under the Affiliation Agreement
- Establish a comprehensive policy and procedure handbook for reconciling expenses charged against the \$35 million
- Agreed Upon Procedures: Consider adding DMS staffing salaries funded with the \$35 million to the AUP process

Notes:

Monica Crowley gave background on the history and genesis of the Mazars Performance Review and its recommendations. She laid out the discussion of Mazars recommendations noted in the agenda.

JAC goals discussion:

- Monica Crowley proposed a process to track basic functioning of the JAC, including documentation of agenda, minutes, participation of member organizations, and potentially for the group to be used to discuss annual reporting to TCCC.
- Ryan Johnson agreed with the proposal and suggested the work of the JAC could be a way to roll up weekly and monthly analytic reporting, currently happening across CH and DMS departments, to a higher level reporting summary. Alan and Melissa supported this idea.
- This high-level reporting was discussed as a possible way to keep the community updated on joint initiatives.
- **Action:** CH team to draft a proposal and share with JAC members for review.

Policy and procedures handbook:

- Monica shared background on the Agreed Upon Procedures (AUP) process currently in use. Shared that CH has drafted a basic policy/SOP for this process.
- Ryan welcomes having a policy and/or procedure related to reconciling expenditures.

- **Action:** CH team will share policies and procedures drafted for this purpose with UT for their review and comment.

Adding salaries funded with \$35 million payment to the AUP process

- Monica described Mazars' recommendation to add this information formally into the AUP process.
- CH currently receives this data from DMS, although not as part of an AUP.
- No action was taken on this recommendation.

Reporting to Travis County Commissions Court

Notes: This topic was covered in the welcome and introductions.

MD Anderson Planning

Notes: The UT team said the situation with MD Anderson is fluid, so no details to share at this time.

Ashley Dickenson of Ascension updated the group that the Women's Tower is set to open in the spring.

Discuss Next Meeting/Next Steps

Notes: Monica will connect with Ryan to organize creation of the next agenda, confirming the plan for CH and DMS to alternate agenda setting for each quarterly JAC meeting.

Meeting adjourned: 8:40 am.